



Capital Area Coalition on Homelessness

...to educate and mobilize our community and coordinate services to prevent and reduce homelessness in the Capital Region.

Cornerstone

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Coordinating Committee Meeting

April 1, 2019

Minutes

Coordinating Committee Attendees:

Bryan Davis
Catherine Wyatt
Denise Britton
George Payne

Maria Chianos
Dennise Hill
Dan Eisenhauer

In addition, Darrel Reinford attended.

Bryan Davis convened the meeting at 2:10 pm.

Motion by Denise Britton to approve the March 2019 Coordinating committee meeting minutes. Seconded by Dennise Hill. Motion passed.

Bryan Davis informed us that Angela Wise resigned from the Coordinating Committee. She contributed much to our mission and we appreciate that contribution and wish her well. She well represented a required portion of our community. George Payne reminded us that this representation is asked in the Continuum of Care (CoC) application. Bryan appealed to us to let the committee know of anyone interested in representing people who are or were homeless on this committee. Maria Chianos knows of several people but it will be difficult to attend our meetings during the day.

Treasurer's Report – Bryan Davis distributed an updated 2019 CACH budget (attachment). The revisions include the reduced targeted amount for the 2019 Highmark Walk for a Healthy Community (\$2500) and the United Way of the Capital Region's donation, received in 2019, though for 2018. Thank you to Amber Fields and United Way for this support. \$230 was raised to date for the walk. Bryan reminded us that the walk is on Saturday, May 18th at the Harrisburg Area Community College main campus in Harrisburg. On-site registration and check in for the walk begins at 7:45 a.m. The 5K walks commence at 9 a.m. followed by the one-mile fun walks at 9:15 a.m.

2019 – 2010 City/ESG proposal

Motion by Dennise Hill to pass Resolution 1-2019 to submit a single application to the City of Harrisburg to include activities of the YWCA, Christian Churches United (CCU), and Shalom House, as well as for CACH's Homeless Management Information System (HMIS). Seconded by Dan Eisenhauer. Motion passed.

Jennifer Wintermyer's signature will be sought for this resolution.

Committee Reports:

Service Delivery – Dennise Hill reported that the committee met in March and the discussion concentrated on working on the consolidated plan, specific to the goals identified for this committee. Section 4 of the plan will be discussed at this month's meeting, plotting out next steps. Recruitment is taking place for participation on the case managers subcommittee. The committee is identifying trainings to be conducted in 2019. In addition, the Data Quality subcommittee reported the HMIS trainings will be scheduled for July 2019. These trainings will be preceded by releasing an Agency Participation Agreement and Policies and Procedures to all participating HMIS agencies.

Housing – George Payne informed us that the committee is making a big effort to place eligible homeless people in the 811 Mainstream program. The 811 referrals were taken directly from the Coordinated Entry and Assessment Referral (CEAR) tool. These individuals were unsheltered and have a disability. Work continues as to how the applicants are informed and by whom. Someone asked if additional referrals can be made and yes, they may. What is not known now is how subsequent referrals will be prioritized. The Harrisburg Housing Authority's Holland Development apartments are on line. If interested call 717/418-6487.

Community Conversations – Denise Britton reported that the committee continues to plan a Faith Summit for May 2019 and outreach for the Dream Builders program. She told us that several United Methodist churches are closing and this creates space available for other activities.

2019 Point In Time (PIT) – George Payne reported on the numerous HUD reports that are due about the same time as the PIT. The Annual Homelessness Analysis Report (AHAR) was replaced by the Longitudinal Systems Analysis (LSA) and is due this month. The LSA, the Housing Inventory County and the PIT are directly loaded into the HUD portal. For the PIT, we need the unsheltered data and George shared the problems getting that information. In addition, our network's data quality issues; e.g. programs are not closing out clients after they leave, slow all this work

down. We will meet the due dates and a complete PIT report will be available to the Coordinating committee and the public.

Old business – Bryan Davis worked on the Management Agreement between HRA and CACH based on the work of the Planning and Resource Development Committee. A budget and scope of work were developed based on discussions and the format is boilerplate contract language for fee for services.

CACH Client Information System (CCIMS) – Deb Ritchey provided the attached HMIS Entry/Exit report for the first quarter of 2019. It was discussed and she was asked to provide the same report broken down into types of housing; e.g. emergency shelter, etc.

Adjourned 3:10 pm. Next Meeting: Monday, May 6, 2019 at the YWCA.

Respectfully Submitted,

Deborah Ritchey Project Manager

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