



# Capital Area Coalition on Homelessness

...to educate and mobilize our community and coordinate services to prevent and reduce homelessness in the Capital Region.

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## Cornerstone

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## Coordinating Committee Meeting

September 9, 2019

Minutes

### Coordinating Committee Attendees:

Jennifer Wintermyer  
Jennifer Strechay  
Marilyn Bellesfield  
Dennise Hill

Maria Chianos  
Cadie Wyatt  
George Payne  
Denise Britton

Darrel Reinford also attended. Michael Weisberg was on conference call

Jennifer Wintermyer convened the meeting at 2:10 pm.

Motion by Jennifer Strechay to adopt the July meeting minutes with the correction that Marilyn Bellesfield was in attendance. Seconded by Maria Chianos  
Motion passed with change.

### Committee Reports

Coordinated Entry System (CES) – Marilyn Bellesfield handed out five policies and procedures for the Coordinating committee's consideration (attached). These include: Coordinated Entry Operating Standards, Housing Prioritization, Non-discrimination and Affirmative Fair Housing, Access/Barriers and Evaluating and Updating Policies and Procedures. Bryan Davis previously submitted edits which will be incorporated. The CES committee continues its work on the procedures manual. George Payne requested clarification on how these policies impact on the provision of transitional housing.

MOTION by Jennifer Strechay to accept the CES policies and procedures presented today.  
Seconded by Denise Britton. Motion Passed.

Service Delivery/Data Collection – George Payne reported that the committee will conduct trainings this and next month on the topics of Equal Access and Domestic Violence. A future training will cover the use of McKinney-Vento funds to school districts to ensure the education of homeless students.

Housing – Mike Weisberg told us that new 811 housing applications were submitted for the 40 vouchers. Challenges continue to locate property owners willing to rent. We discussed the management of 40 additional 811 vouchers recently requested and moving residents of the Shelter + Care program into other housing, making those units available. A requirement of the 811 housing is that there be 80% occupancy in the first year. Mike said the Monarch Developers is working with the Housing Authority of Dauphin County on an application to PA Housing Finance Agency. He spoke to Cadie Wyatt about getting the Harrisburg Housing Authority involved with this committee in order to prioritize the placement of homeless people in available units. She will talk to housing staff about possible involvement. George Payne said he will re-send the policy used by the Housing Authority of Dauphin County. The committee sent a Survey Monkey out to survey about meeting dates/times.

Community Conversations – Denise Britton submitted the attached report which covers the committee's agenda items. Their work includes continuation of planning for the faith submit, which is moved to later in 2019. Additional work continues with the Dream Builders which an activity was held this summer for area youth.

**2019 Continuum of Care (CoC) application** – George Payne said the renewal applications were received by the due date of August 30<sup>th</sup>. Two new applications were received, one by Gaudenzia/Delta for domestic violence/rapid re-housing services and another for Coordinated Entry System as submitted by CACH. Exhibit 1 is completed. One item needed to strengthen this portion is the passage of the attached resolution calling for a procedure for ensuring education to homeless students. This procedure will inform families of their educational rights, continue CACH's work with homeless liaisons in the school districts and the agency Educating Children and Youth Experiencing Homelessness, and provide trainings to ensure our network understands the resources provided by the McKinney-Vento act to support this education. The Ranking committee will meet September 13<sup>th</sup>. The committee consists of Coordinating committee officers plus representatives of the CACH founders: City of Harrisburg, Dauphin County, The Foundation for Enhancing Communities, and the United Way of the Capital Region.

MOTION made by Jennifer Strechay to adopt Resolution 2-2019 adopting policies and procedures for ensuring the education of homeless students.  
Seconded by Maria Chianos. Motion passed.

**Homeless Management Information System (HMIS)** – Deb Ritchey distributed the attached HMIS reports for entry/exits for emergency shelter and transitional housing for the period of August 1, - September 9, 2019.

**New Business** – Deb Ritchey updated the committee that the City of Harrisburg will not contract with CACH to administer the 2019 -2010 City/Emergency Solutions Grant.

Rhonda Henderson came into the meeting and announced that the YWCA will no longer be able to host the winter overnight shelter for homeless women and children. She appointed Dennise Hill to participate in the discussion of how to meet this need. Jennifer Wintermyer said she will talk to Bryan Davis about how to address this gap. The same group that assembled last year will be called upon. The group meet when the Bethesda Mission changed its approach to adverse winter weather. The winter overnight shelter starts December 1 and is open until March 31. During the 2018 – 19 season, the YWCA served 100 unduplicated women and children.

Mike Weisberg suggested that Coordinating committee members be polled to determine a better attendance day and time. Jennifer Wintermyer said that the Planning and Resource Development is mid-way through the by-laws revision. We will wait until those changes are complete to monitor attendance.

**Old Business** – The 2018 annual report was distributed (attached). It was noted that CACH's new logo was not on the report and further editing is necessary for the back page. Jennifer Wintermyer will work with Deb Ritchey to make these corrections and get it on the CACH website and mail it out to designated people.

Adjourned 3:00

Next Meeting: Monday, October 7, 2019 at the YWCA.

Respectfully Submitted,

Deborah Ritchey Project Manager