



Capital Area Coalition on Homelessness

...to educate and mobilize our community and coordinate services to prevent and reduce homelessness in the Capital Region.

Cornerstone

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(Camp Hill)

Coordinating Committee Meeting

March 4, 2019

Minutes

Coordinating Committee Attendees:

Jennifer Wintermyer
Catherine Wyatt
Marilyn Bellesfield
Dan Eisenhower
George Payne
Dennise Hill

Maria Chianos
Crystal Brown
Denise Britton
Jennifer Strechay
Charles Gassert

In addition, Darrel Reinford attended.

Jennifer Wintermyer convened the meeting at 2:05 pm.

Motion to approve the February 2019 Coordinating committee meeting minutes with changes made by Maria Chianos. Changes include correction of Crystal's name spelling and the Community Action Commission's role in recruiting employees for the 2020 Census Seconded by Crystal Brown. Motion passed.

Committee Reports:

Homeless Prevention – Maria Chianos told us that Jamie Snyder from UPMC Social Work Program presented at the committee February 21st meeting. Ms. Snyder talked about greyhound therapy whereby other communities provide vouchers for bus trips to Dauphin County for homeless people. The communities include Lancaster General Medicine, York and Philadelphia counties and as far away as Connecticut. The homeless people make their way to the Harrisburg Transportation Center and the Center refers the people to several agencies including the UPMC Harrisburg Hospital for medical care. It is understood that the reasons for this approach include the peoples' and the providers' refusal for medical care. UPMC wants to develop a community services partnership in Dauphin County which is modeled after their Allegheny County model. This partnership concentrates on health and homelessness. UPMC is finding that homeless people are not on Medicaid.

Service Delivery – Dennise Hill reported that the committee met and is reorganizing the case managers meeting requesting information about training needs and their goals. The committee also reviewed CACH’s consolidated plan to identify goals that they must work on. In the vain of strengthening the 2019 Continuum of Care (CoC) application, arrangements have been made for Coventry House to provide equal access training. The committee also discussed the Dauphin County Rental Assistance Program (DC-RAP). Dan Eisenhauer said that the County Commissioners just re-authorized funding for this program. We discussed how the program is funded by the County’s Affordable Housing Trust Fund (AHTF) and administered by Gaudenzia/DELTA. Reports are submitted to the AHTF about recipients receiving two years rental assistance. CACH wants case managers to get more involved with DC-RAP so as to benefit the homeless people originally targeted for this assistance. The committee is also seeking the Coordinated Committee approval for the Data Quality Sub-committee’s work on the Memorandum of Agreement between CACH and HMIS users.

Coordinated Entry – Marilyn Bellesfield told us Jennifer Koppel from the Lancaster CoC presented at our last meeting about how that county manages Coordinated Entry. At our next meeting, we will debrief about that process. The committee is working with Dauphin County Human Services Office for quality assurance of the coordinated entry process. The committee will meet in April to discuss this process.

Community Conversations – Denise Britton submitted the attached committee report. The committee continues to plan a faith summit and the Dream Builders program.

2019 Point In Time (PIT) – George Payne continues to compile the results of this survey. Most of the surveys are in and again this year we used HMIS for shelter, transitional housing, and permanent supportive housing inventories on January 23rd, 2019. There are problems being corrected with the HMIS PIT report. Some of the trained volunteers did not participate and there are plans to expand this effort into the rural parts of the county. We discussed using hand-held Amazon tablets in the future. Results will be reported to the Coordinating committee end of March.

Landlord Mitigation Fund – George Payne explained the process for eligible property owners accessing this fund (see attached). There were questions about the number of times a property owner may access the fund and accountability for using the funds as requested. Roll out is March 1st, 2019. Long-term transitional housing programs are not eligible. Protocol will be sent to CACH partners.

Old business – Jennifer Wintermyer told us that the issue of Coordinating committee attendance will be delayed because of the work being done on the bylaws.

Jennifer said that the work continues on the management agreement between HRA and CACH. She recommends HRA's lawyer review the draft. Addendums to the agreement must include scope of work and a budget.

New business – Dennise Hill explained the role of the Memorandum of Understanding. One recommendation is to have the role out be on two tracks: one for the CEOs of participating agencies and the other role for end users. She explained our recommended time line:

April 2019

MOU is provided to providers

May 2019

P & P provided to Coordinating committee

July 2019

Two mandated trainings to providers
(+ Executive Directors)

August 2019

Data Quality fully implemented

There was a discussion urging that the value of HMIS to be emphasized and CACH's authority and effectiveness. Marilyn Bellesfield said that HMIS is required for the Coordinate Entry.

Treasurer's Report – Dan Eisenhauer presented the attached final 2018 budget Draft 2019 budget. Concern was expressed about the ambitious goal of raising \$5000 at the 2019 Highmark Walk for A Healthy Community. It was reduced to \$2500. We discussed no longer receiving the United Way funding.

Motion to approve the revised 2019 budget made by Dennise Hill. Seconded by Chuck Gassert. Motion Passed.

Adjourned 3:25 pm. Next Meeting: Monday, April 1, 2019 at the YWCA.

Respectfully Submitted,

Deborah Ritchey Project Manager