

## **Before Starting the CoC Application**

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

## **1A. Continuum of Care (CoC) Identification**

### **Instructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**1A-1. CoC Name and Number:** PA-501 - Harrisburg/Dauphin County CoC

**1A-2. Collaborative Applicant Name:** Capital Area Coalition on Homelessness

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Capital Area Coalition on Homelessness

## 1B. Continuum of Care (CoC) Engagement

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### 1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	No
Local Jail(s)	Yes	Yes	No
Hospital(s)	Yes	Yes	Yes
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Local Foundations	Yes	Yes	No
Legal Services	Yes	No	No

### 1B-1a. CoC's Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;

2. communicates information during public meetings or other forums the CoC uses to solicit public information;

3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and

4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF.  
(limit 2,000 characters)

1. CACH holds bimonthly general and public meetings for the CoC's extensive network of over seventy agencies as a key venue for information and input. CACH organized a recent five year update of its Homeless Blueprint Plan with participation from every agency represented in the table 1-b-1. This substantial involvement included: County Children and Youth, Criminal Justice Advisory Board, Mental Health, Substance Use services; PHAs; legal aid; VA and Veterans agencies; managed care and hospitals; LGBTQ advocacy; housing providers; street outreach; case management services; Supported Employment; Local Lead Agency for housing and 811; faith based services; United Way and other Foundations; Center for Independent Living; formerly homeless individuals; and the public at large. The significant input produced a comprehensive and actionable blueprint that serves as the agenda for new and renewed working committees formed as a result of feedback.

2. Therefore, at its General Membership Meeting CACH informs and receives input about blueprint and continuum activities, and any new programs or approaches that arise from the membership. CACH also sends out multiple information blasts through its membership listserv, website and social media accounts.

3. CACH working subcommittees then integrates that input or new opportunities from the membership. For example, a new opioid recovery rental assistance program introduced at a general membership meeting was integrated into Coordinated Entry System (CES) by the Service Delivery Committee.

4. CACH members include disability agencies e.g. the Center for Independent Living, and Supportive Housing for Disabilities Project that guide CACH regarding disabilities and helped the Housing Committee obtain 811 and tax credit housing. For easy public access CACH equipped non CoC/HMIS agencies with paper/pdf CES intake for their outreach and interactive CES tools on its website.

## 1B-2. Open Invitation for New Members.

**Applicants must describe:**

- 1. the invitation process;**
  - 2. how the CoC communicates the invitation process to solicit new members;**
  - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
  - 4. how often the CoC solicits new members; and**
  - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1. CACH invites agencies and individuals to be a part of its 70 plus member coalition through networking, website and social media. Official membership in CACH involves signing an MOU and requires participation at three quarters of CACH's general and/or working committee meetings.

2. CACH has its own website, Facebook and Twitter accounts in which it communicates its open membership to any and all interested parties; publishes Coalition and member agency events, information, and reports on homelessness to the public and all stakeholders. CACH regularly promotes membership through awareness presentations at public fairs and community events including in rural areas. CACH also does the same at direct invitations from churches, colleges, and other agencies. In 2018-2019 CACH conducted 10 such presentations to the public.

3. CACH put its publicity materials in electronic format, accessible on its website, and as much as possible in language that is at a basic literacy level and with key materials translated at least into Spanish for interested LEP participants, and on the website which has a multiple language toggle option.

4. CACH frequently contacts new agencies as they emerge, particularly ones

that have impact on target population as priorities are identified. When Valley Youth House recently started a new youth outreach program CACH reached out to help them establish. CACH reached out to the LGBTQ Center to join and coordinate services in the CoC. Last year CACH reached out to a community based program new to the CoC (Scholars Inc. - THRIVE) and encouraged them to apply for CoC funding. This year "The Program" serving ex-offenders was interested in related homeless funding and CACH encouraged them to join and to provide whatever technical assistance needed. CACH asks its membership for recommendations of homeless or formerly homeless persons to populate the coordinating and working committees.

### **1B-3. Public Notification for Proposals from Organizations Not Previously Funded.**

#### **Applicants must describe:**

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
  - 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
  - 3. the date(s) the CoC publicly announced it was open to proposal;**
  - 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
  - 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
- (limit 2,000 characters)**

1. CACH announced the NOFA through email distribution to service providers, CoC members and nonmembers alike; at CACH general membership meetings; CACH listserv; individual contact by CACH leadership; social media - Facebook, Twitter, and on the websites of the United Way and another major regional foundation reaching over 1,200 organizations in our catchment.

The notice invited BOTH renewals AND new applications and specified the due date for submission to CACH, which is one month before final submission date to HUD. The invitation (written below) specifically highlighted new members, and invited them to contact CACH for assistance if needed:

"CACH welcomes all new project and renewals to submit for this competition including from entities that have not submitted before. If you are interested in applying for a NEW project and/or an Agency NEW to this application i.e. has not submitted before under CoC PA501 application, please submit a short email detailing your agency name and the type of project you wish to submit....Send the email to (CACH address) no later than August 9 2019."

2. CACH accepts ANY and ALL applications both renewals and new. The thresholds for including any application including renewals are that applicants are active in the homeless continuum and that proposals are consistent the Homeless Blueprint; Consolidated Plan; Comprehensive Plan and Zoning;

Human Services Plans; and will participate in Coordinated Entry.

3. CACH released the public notice of the NOFA funding opportunity on July 19, 2019 on its website and listserv.

4. CACH's public announcement is in electronic format on its website which has a multiple language toggle option for Limited English Participants, and as much as possible is written at a basic literacy level.

5. No previously unfunded organizations have responded to the open invitation for this round.

## 1C. Continuum of Care (CoC) Coordination

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### 1C-1. CoCs Coordination, Planning, and Operation of Projects.

**Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.**

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	



**1C-2. CoC Consultation with ESG Program Recipients.**

**Applicants must describe how the CoC:**

- 1. consulted with ESG Program recipients in planning and allocating ESG funds;**
  - 2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**
  - 3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**
- (limit 2,000 characters)**

CoC PA501 has two ESG recipients that are also Consolidated Plan jurisdictions, the City of Harrisburg and the County of Dauphin, PA. Both municipalities have charged CACH to determine homeless priorities and strategies and have adopted CoC (CACH's) policies, determinations, and prioritization in their Consolidated Plans submitted to HUD.

Annually, the City and County requests from CACH PIT and other pertinent data to update its Consolidated Plan. CACH submits to both jurisdictions the PIT, HIC, and AHAR information which are pertinent to their consolidated plan. CACH developed Written Standards for ESG performance based on longitudinal PIT and HMIS data analysis on housing destination and self-sufficiency benchmarks. The performance standards were developed with feedback from ESG recipients as well as sub-recipients. Ongoing feedback from ESG recipients is readily achieved since County and City representatives attend CACH's Steering Committee, and ESG sub-recipients serve on the Service Delivery Committee which is tasked with annual updates of the Written Standards.

The City requires ESG applicants to submit as a single consolidated application through the CoC and therefore, the CoC evaluates the outcomes of ESG sub-recipients. Each year, the priority and allocation of the City of Harrisburg's entitlement ESG funding is recommended by the CoC, presented to City Council and ratified. Non-entitlement County ESG funding is determined by the State. The CoC informs and assists Dauphin County in funding recommendations which is then submitted to PA DCED for final determination.

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.** Yes to both

**Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.**

**1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.** Yes

**Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.**

### **1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.**

**Applicants must describe:**

- 1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

CACH's Coordinated Entry's very first question sensitively assesses if the participant is a victim of domestic violence, sexual assault, dating violence, stalking or human trafficking. CES administrators are instructed how to respond sensitively and privately (including away from all family members including children) if any indication is given that the participant is a victim. The YWCA, the state's designated VAWA agency for this area, regularly provides training on victim sensitivity, victim centric care, and trauma informed care to CACH agencies and front line staff through CACH hosted trainings. Therefore, since CES utilizes a no wrong door approach for walk-ins, all agencies are trained in providing trauma informed and victim centric care when administering CES assessments, referral, and service delivery in general.

CES process for victim referral is to first recommend the YWCA which provides DV shelter, Department of Justice funded DV transitional housing and CoC rapid rehousing for victims. The YWCA also has Department of Justice Victim Legal Services and Office of Victims and Crime Human Trafficking supportive services in addition to its comprehensive victim services. Furthermore, the YWCA is the CoC largest provider of homeless housing and services including ESG emergency shelter, transitional housing, and CoC permanent housing.

Victims, however, can enter ANY homeless program as our CES is voluntary i.e. based on client choice.

If a client is in immediate danger and even the YWCA's shelter is not appropriate, the CoC's CES "Emergency Transfer Protocol" involves transfer to safe houses and shelters in other counties and jurisdiction if the victim is willing, which the YWCA as the state VAWA designated provider agency will arrange.

### **1C-3a. Training–Best Practices in Serving DV Survivors.**

**Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:**

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**

**2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.  
(limit 2,000 characters)**

1. The YWCA, the CoC's VAWA agency, annually trains CoC housing and CE providers on confidentiality, victim and trauma sensitive response, care and referral. The training is provided directly to housing and service providers of homeless specific programs and supportive services i.e. direct staff, frontline workers, case managers, and outreach workers. The YWCA victim services provider annually trains our Continuum through scheduled seminar which is promoted to all housing and homeless service providers by the the CoC Service Delivery committee. This is a standing annual directive. The training covers in depth trauma informed care, victim oriented service, safety protocols, triggers and signs, and homelessness as trauma in and of itself.
2. The CES is a no wrong door system where anyone going to any housing agency will be entered into the CES system for centralized prioritization of referral. Therefore, the victim services training is geared to housing and intake staff of all programs continuum wide, so that every agency and frontline intake staff in our no wrong door approach can recognize and sensitively address signs of abuse and trauma.

**1C-3b. Domestic Violence–Community Need Data.**

**Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.  
(limit 2,000 characters)**

All statewide Domestic Violence providers are mandated by Pennsylvania Coalition on Domestic Violence (PCADV) and Pennsylvania Coalition on Rape (PCAR) to use one database only, known as PA SocialServ. The Continuum collects aggregate information and data of de-identified homeless victims of domestic violence, dating violence, sexual assault, and stalking for two purposes: to assist in developing and creating new resources for homeless VAWA victims; and also to ascertain homeless trends and evaluate effectiveness of services and programs for homeless victims. Socialserv has the ability to provide comparable database aggregate information to complement the CoC HMIS.

The YWCA is the state designated provider of DV, SA, and Human Trafficking services in this jurisdiction and is also the CoC's primary provider of housing and services dedicated to VAWA victims. The YWCA provides the CoC with PIT data that is de-identified through the use of unique but anonymous identifier to help the CoC with 1, 5 and 10 year analysis of domestic violence homeless trends and services. The YWCA provides aggregate de-identified data for APR and other requested reports for evaluation and eventually for project ranking in the CoC competition. As a result, such tailored client and service aggregate data helped the CoC start projects that meet gaps of service for runaway homeless youth and human trafficking.

**\*1C-4. PHAs within CoC. Attachments Required.**

**Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC's geographic area.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Dauphin County Housing Authority	80.00%	Yes-Both	No
Harrisburg Housing Authority	32.00%	Yes-Both	No

**1C-4a. PHAs' Written Policies on Homeless Admission Preferences.**

**Applicants must:**

**1. provide the steps the CoC has taken, with the two largest PHAs within the CoC's geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**

**2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

The two PHAs in CoC PA501 are Dauphin County Housing Authority and Harrisburg Housing Authority. Both Authorities already have homeless preferences established which CACH had assisted in crafting. This year CACH helped Dauphin County Housing Authority homeless priority admission process sync with Coordinated Entry and HMIS for referral and is working with the Harrisburg Housing Authority to do the same

**1C-4b. Moving On Strategy with Affordable Housing Providers.**

**Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.**

Yes

**If "Yes" is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)**

The CoC has a Move On STRATEGY that involves 811 Mainstream Vouchers (MV) through Dauphin County PHA. Those vouchers can also be used as project based vouchers as well and can move households out of PH programs into multi-family, PHA low income tax credit, and other low income housing programs, or the vouchers can simply be tenant based. This is only allowable for MVs in the 2019 application which the PHA applied and is awaiting. Dauphin County Housing Authority indicated in its application that if awarded the PHA would include "previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project" in its

administrative plan. Dauphin County PHA already administers 42 811 MV vouchers from a 2018 award.

### **1C-5. Protecting Against Discrimination.**

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)**

The CoC providers all adhere to Fair Housing Act as standard policy and matter of law. Non-discrimination housing policies notices are placed in public places, and policies for grievance and complaint are given to program participants as part of intake so that if a protected class member feels discriminated, they would have recourse to address and corrective action would result.

The Equal Access to Housing requirement was implemented as policy and memorialized in the CoC's Written Standards adopted and added on 9/14/2017. To implement this policy, the CoC Service Delivery Committee annually provides training to housing and service providers on the Equal Access final rule. Additionally, the Service Delivery Committee annually arranges for the YWCA to provide gender identity and LGBTQ+ sensitivity training to the CoC as part of its training on homeless victims of violence. Most CoC providers have transitioned to leasing or rental assistance based programs that is scattered site. Nevertheless, in CoC congregate housing programs there is no segregation, of LGBTQ population and any request for separation from the mainstream resident population is not entertained.

Intake materials are also provided in at least Spanish and the use of language translation services is part of the intake process for providers in order to accommodate LEP.

### **\*1C-5a. Anti-Discrimination Policy and Training.**

**Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:**

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

### **\*1C-6. Criminalization of Homelessness.**

**Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.**

1. Engaged/educated local policymakers:	<input checked="checked" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="checked" type="checkbox"/>
3. Engaged/educated local business leaders:	<input type="checkbox"/>
4. Implemented communitywide plans:	<input checked="checked" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**1C-7. Centralized or Coordinated Assessment System. Attachment Required.**

**Applicants must:**

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
  - 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
  - 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner.**
- (limit 2,000 characters)**

1. The CoC Coordinated Entry System (CES) has a “No Wrong Door” approach that utilizes not just CoC homeless providers but any agency CoC wide. The CoC had a customized CE Referral Tool (CERT) that lists the appropriate local housing programs based on discerning questions. The tool is widely promoted to the public throughout the CoC through CACH’s website and distributed to hospitals, schools, mainstream benefits agencies, and the public in general. This allows a household that is experiencing homelessness anywhere in the CoC to obtain CE housing appropriate interventions.

2. The CES prioritizes vulnerable populations: Chronic Homeless (CH), Unsheltered but not CH, Transitional Age Youth (TAY), VAWA/victims of human trafficking and Veterans. They are engaged through an outreach process known as CEAR (Coordinated Entry Assessment and Referral). The CERT flags any target population and requests for voluntarily participation in a by-name list for housing priority. A CEAR team of housing and outreach case workers personally reach out and conduct an initial CEAR assessment and assign a personal contact.

3. CES participants are prioritized onto a singular housing waitlist of all CoC housing programs. The prioritization follows written standards for priority and optimum type of housing intervention. Vulnerable populations are further prioritized based on length of homelessness and risk in the waitlist using the vulnerability tool VI-SPDAT. CH also follows a further CH prioritization based on those categories per HUD. CH are referred to PSH; TAY to Joint TH-RRH, RRH; VAWA victims are first referred to victims' services and housing, etc. Whenever a housing program has an opening the program takes first from the prioritized waitlist.

The CES team hosts bi-weekly case conferences to solve difficult placements and ensure any vacancies are quickly and appropriately filled.

## 1D. Continuum of Care (CoC) Discharge Planning

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### 1D-1. Discharge Planning Coordination.

**Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).**

Foster Care:	<input checked="checked" type="checkbox"/>
Health Care:	<input checked="checked" type="checkbox"/>
Mental Health Care:	<input checked="checked" type="checkbox"/>
Correctional Facilities:	<input checked="checked" type="checkbox"/>
None:	<input type="checkbox"/>



## 1E. Local CoC Competition

### Instructions

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### **\*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.**

**Applicants must indicate whether the CoC:**

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Did not reject or reduce any project
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

### **1E-2. Project Review and Ranking–Objective Criteria.**

**Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:**

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

**1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.****Applicants must describe:**

- 1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**
  - 2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**
- (limit 2,000 characters)**

1. In the CoC's ranking tool, under the section "Vulnerability and Needs," projects are scored based on the following: serving low or no Income; not screening out current or past substance use; serving or not screening out criminal record; willing to serve those having been or currently a victim of DV/VAWA; serving those with significant Health/ Behavioral challenges; serving those with a high utilization of crisis or ES (i.e. CH); serving youth under 25/aging out of foster care/ LGBTQ+; serving those coming unsheltered situations; chronically homeless; families; and veterans. Applicant responses to questions 3b (barriers), 4b (CH dedicated beds), 5b (sub-populations served), and 5c (origin of clients served at outreach) were used in evaluation.

2. The criteria for assigning more weight in points is based on the trends of homeless situation and VI- SPDAT needs discerned from our Coordinated Entry System (CES) vulnerable population referrals. Transitional age youth and unsheltered populations are a significant proportion of the high priority scores on our CES referral list. By assigning more weight and points through these questions to programs that reduce barriers and dedicate beds for vulnerable populations, that balances out any possible loss in points for lower performance levels as a result of targeting the hardest to serve.

**1E-4. Public Postings–CoC Consolidated Application. Attachment Required.****Applicants must:**

- 1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**
- 2. check 6 if the CoC did not make public the review and ranking process; and**
- 3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**
- 4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>

2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

**1E-5. Reallocation between FY 2015 and FY 2018.**

**Applicants must report the percentage of the CoC's ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.**

**Reallocation: 29%**

**1E-5a. Reallocation—CoC Review of Performance of Existing Projects.**

**Applicants must:**

- 1. describe the CoC written process for reallocation;**
  - 2. indicate whether the CoC approved the reallocation process;**
  - 3. describe how the CoC communicated to all applicants the reallocation process;**
  - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
  - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1. CACH's Reallocation Policy's written process states:

- Reallocation may be voluntarily initiated by a funded agency, or
- Initiated by the CoC Leadership and Review & Ranking Committee composed of non CoC funded agencies
- Reallocate renewal funding for new projects through a competitive process to maximize services, effectively compete, and/or to
- Address underperforming projects based on performance, fiduciary accountability and strategic value
- Reallocated amounts will be sufficient to fund effective new programming
- HUD determines which types of new projects can be reallocated in the NOFA, and
- Decisions will be made during the process of preparing an application for funds.
- The reallocation process will be transparent, equitable, and data-driven with an emphasis on local needs.
- All reallocation decisions must be approved through a vote by the Review and Ranking Committee.

2. The CoC Board approved this reallocation policy and will do so annually.
3. The reallocation process is communicated throughout the full geographical area of the CoC via email distribution list and on CACH website.
4. Low performing projects are defined by
  - Project Capacity: loss of capacity which significantly impact project operations and performance.
  - Financial Management: audit findings; outstanding, misuse or untimely drawdown of funds; unspent funds, untimely expenditures.
  - Performance Outcomes: Poor HMIS data quality, unmet APR performance, rank low in the Project Review/Ranking.
  - Lack of Compliance: history of serving ineligible persons, ineligible expenditures, lack compliance with HUD fair housing or equal access rule, fail to fully cooperate in the coordinated entry process.
  - Local Need: when a local need is better met through another project.
5. 29% has been reallocated between 2015 till present. All housing is now PH or indefinite SH. While all projects were objectively ranked, no project based on their score was low performing.

## DV Bonus

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 1F-1 DV Bonus Projects.

**Applicants must indicate whether the CoC is Yes  
requesting DV Bonus projects which are  
included on the CoC Priority Listing:**

**1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.**

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input type="checkbox"/>

**Applicants must click “Save” after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.**

### \*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

**Applicants must report the number of DV survivors in the CoC’s geographic area that:**

Need Housing or Services	2,339.00
--------------------------	----------

the CoC is Currently Serving

319.00

**1F-2a. Local Need for DV Projects.****Applicants must describe:**

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**  
**(limit 500 characters)**

1. The number of DV survivors and household members needing services or housing (1F-2.1 was provided by YWCA of Greater Harrisburg which is the State Designated VAWA provider from the total unduplicated persons served FY2018. The total served at the YWCA's DV shelter and CoC DV and Human Trafficking RRH is the total for 1F.2.

2. The YWCA utilizes its state mandated comparable database from which it shares aggregate information with the CoC.

**1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.**

**Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.**

Applicant Name	DUNS Number
Gaudenzia Foundat...	102403887

## 1F-4. PH-RRH and Joint TH and PH-RRH Project

### Applicant Capacity

DUNS Number:	102403887
Applicant Name:	Gaudenzia Foundation Inc.
Rate of Housing Placement of DV Survivors–Percentage:	100.00%
Rate of Housing Retention of DV Survivors–Percentage:	78.00%

#### 1F-4a. Rate of Housing Placement and Housing Retention.

**Applicants must describe:**

1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)

1. In the previous 5 years, Gaudenzia Foudation Inc. /DELTA Communities housed 32 families who were fleeing domestic violence in PH-RRH. Out of those 32 households 7 did not retain PH. Therefore,

Housing placement rate is 32/32 or 100% of DV households were placed in housing

Housing retention is 25/32 or 78%.

2. Statistics were gathered from the HMIS Data Base for the last five years.

#### 1F-4b. DV Survivor Housing.

**Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing.  
(limit 2,000 characters)**

Upon intake D.V. survivors were referred to public Housing Authority and all other eligible income based housing. Case managers worked with survivors to repair credit and made referrals to legal centers who assist survivors of domestic violence with issues of housing, credit, and other resources.

Case managers will assist survivors with budgeting, securing mainstream benefits, and increasing their income through educational opportunities, work force development opportunities and rental assistance. Through all of these methods families will be able to gain stable footing and sustain themselves.

The CoC also has a landlord Mitigation fund that the project will use as an incentive for landlords to rent as it provides a pool which can mitigate risk of damages or losses incurred due to tenancy and of no fault by the landlord.

#### 1F-4c. DV Survivor Safety.

**Applicants must describe how project applicant:**

**1. ensured the safety of DV survivors experiencing homelessness by:**

- (a) training staff on safety planning;**
- (b) adjusting intake space to better ensure a private conversation;**
- (c) conducting separate interviews/intake with each member of a couple;**
- (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
- (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
- (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**

**2. measured its ability to ensure the safety of DV survivors the project served.**

**(limit 2,000 characters)**

1. a.) Staff working with DV survivors received external training and resources to assist in the development of safety plans and building policies. The CoC also provides annual training on safety planning through VAWA training agencies such as the YWCA.

b) DV Survivors and staff meet in private offices with closed doors and incorporate the use of white noise machines when appropriate.

c) The Project interviews families fleeing DV who are usually single with their children. In any case all interviews will be done privately with the head of household away from other family members.

d) As a part of their housing planning, DV survivors are assisted with accessing the surroundings of their housing choice for safety considerations such proximity to abuser and his/her networks, public access, lighting, multiple exits, and building security. Case management safety planning teaches discretion in address disclosure, victim rights as a tenant, and how to safely navigate change of address notifications. Emergency transfer plans are discussed with survivors identifying safe places to quickly access including DV shelter or relocation to safe facilities outside the CoC jurisdiction.

e) The congregate location is secured with additional camera security and easy access to staff. Building interior and exteriors are well lit with secured entrances where all persons entering must be buzzed in. The facility is only 4 years old and meets all HUD and CARF fire and safety regulations.

f) Client information is confidential including location and residence. DV survivors are informed of processes to keep their mailing address confidential through the post office so that anyone sending them mail will not have access to their address.

2. Gaudenzia measures its ability to ensure DV survivors safety in housing by reviewing any incidents of contact or threats by abuser and surveying if resident survivors indicate that they "feel safe and secure" with their housing choice.

**1F-4d. Trauma-Informed, Victim-Centered Approaches.**



**Applicants must describe:**

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
  - 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
    - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
    - (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
    - (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
    - (d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
    - (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
    - (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
    - (g) offering support for parenting, e.g., parenting classes, childcare.**
- (limit 4,000 characters)**

1. Our programs have engaged several survivors of DV and used trauma informed care and victim centered interventions including motivational interviewing. Case managers are annually trained in trauma informed care, motivational interviewing, victim centered approach and safety planning. DV Survivors are assisted as quickly as possible into stable permanent housing through a combination of rental assistance, housing search, and supportive services that involve client choice, safety planning, offered in the context of victim sensitivity. Our programs have provided supportive services to DV survivors with disabilities; physical, mental health, substance abuse, or dually diagnosed. Programming addresses appropriate treatment/intervention services for parents, as well as children's healthy emotional, social, and cognitive development with particular emphasis on early childhood issues. These services are provided through a comprehensive integrated service system that addresses housing, substance abuse treatment, prevention, and intervention, primary health care, mental health treatment, child development, life skills development, transportation, and an array of other wrap around service coordination and collaboration. Again all these services are provided in the context of client choice and with victim sensitivity.

2. a.) Program participants are provided with choice when seeking appropriate housing for their needs. While case managers may assist participants in the search process by providing landlord resources and help with the search, it is always the participants' choice as to where they want to reside.

b.) DV Rapid Rehousing is a housing first program that places emphasis on partnership and collaboration, thus establishing a trustworthy atmosphere that empowers survivors in their interactions and decisions. Case managers utilize client choice and motivational interviewing practices so that participants are empowered.

c.) Our Rapid Rehousing program offers life skills training that includes information on safety planning and trauma. Program staff participate in the CoC's annual victims training on trauma informed care and victim sensitivity. Based on participant choice, the case managers will refer participants to appropriate resources for specialized support and counseling.

d.) During intake the DELTA Community case manager completes a strength based assessment with the program participant, from which relevant goal plans are created by the participant. This is all conducted using motivational interviewing evidence based practice, and the goals are, therefore, wholly client owned and centered.

e.) As an equal access agency we conduct annual trainings on equal access for staff. In addition, the CoC provides annual training on equal access and on non-discrimination. The staff is predominantly women and minority and are therefore culturally responsive and competent.

f.) Case managers provide referrals appropriate to client needs, with a focus on holistic care. This includes referrals to victims services agencies like the YWCA that conducts survivor support groups, counseling, and wrap around victim resources.

g.) Participants are referred to one of several parent support groups based on need and parenting support needs are also addressed during case management.

#### **1F-4e. Meeting Service Needs of DV Survivors.**

**Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:**

- Child Custody
- Legal Services
- Criminal History
- Bad Credit History
- Education
- Job Training
- Employment
- Physical/Mental Healthcare
- Drug and Alcohol Treatment
- Childcare

**(limit 2,000 characters)**

DELTA Communities RRH is designed to serve DV Rapid Re-Housing clients with Medium-term rental assistance. The (RRH) Program units will assist families who are experiencing literal homelessness due to domestic violence to move as quickly as possible into permanent housing and to remain and achieve stability in that housing through a combination of rental assistance and supportive services.

Programming addresses appropriate treatment/intervention services for parents, as well as children's healthy emotional, social, and cognitive development with particular emphasis on early childhood issues. Services are provided through a comprehensive integrated service system that addresses housing, substance abuse treatment, prevention, and intervention, primary health care, mental health treatment, child development, life skills development, transportation, and an array of other wrap around service coordination and collaboration. Gaudenzia is also a provider of substance use and co-occurring services.

Clients are also referred to DV Legal Services and MidPenn Legal Services as appropriate. Direct assistance in employment search and job training is provided by case management who assist survivors with resume creation and leads. Casemanagers help survivors evaluate their employment readiness, take into consideration their educational background, employment history, type of employment desired and develop employment goals with manageable, achievable action steps related to search, childcare, transportation and retention. Appropriate job training referrals are made to WIOA PA CareerLink, Office of Vocational Rehabilitation, CRAM (a non-profit workforce development agency) and AARP. All referrals are made based on clients' individual needs and life goals.

## 2A. Homeless Management Information System (HMIS) Implementation

### Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

**2A-1. HMIS Vendor Identification.** WellSky formerly Mediware Information Systems, Inc. – Bowman Systems LLC - ServicePoint

**Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.**

### 2A-2. Bed Coverage Rate Using HIC and HMIS Data.

**Using 2019 HIC and HMIS data, applicants must report by project type:**

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	205	16	85	44.97%
Safe Haven (SH) beds	25	0	25	100.00%
Transitional Housing (TH) beds	120	0	92	76.67%
Rapid Re-Housing (RRH) beds	106	8	67	68.37%
Permanent Supportive Housing (PSH) beds	218	0	123	56.42%
Other Permanent Housing (OPH) beds	34	0	34	100.00%

**2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.**

**For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:**

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**  
**2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**  
**(limit 2,000 characters)**

1. ES: The ONLY ES not in HMIS is the sole and main faith based Mission provider of shelter for men which not use our system. The shelter is open to exporting data from their MIS to HMIS, however, they do not collect all the data fields in their system and that will result in poor data quality. The Mission is willing for CACH to collect and enter client data into HMIS and CACH will seek volunteers and brainstorm a mechanism over the next year.

2. TH: The chart should read 102/200 beds in HMIS or 85% coverage exactly but there was an error. We missed one project (10 beds) that does indeed participate in HMIS but its HMIS checked box was inadvertently omitted.

3. There are 2 other faith based non HMIS participating TH, one being the men's mission mention above in # 1., of which we have discussed next year's steps for involvement in HMIS. The other is also a faith based organization that is headquartered and predominantly serves outside our CoC jurisdiction. We will still engage to see if our HMIS can utilize a solution for interface with their select MIS like with the mission, and/or recruit volunteers to enter and update data

4. RRH – All (100%) RRH beds are on HMIS. There was an error of omission for two CoC RRH programs with 36 beds that were not correctly checked off as indeed participating in HMIS. Therefore 100% of RRH beds are HMIS covered. In part, the RRH and TH error happened during a confusing time when frequent and urgent LSA deadlines involving multiple revisions and debugging of HMIS inventory, occurred at the same time as the deadline for HIC and PIT data which is based on HMIS.

5. PSH – The ONLY PSH beds not in HMIS are HUD VASH, and that is due to VA policy. Local VAMC is advocating and the CoC is continually negotiating for this to be rectified. No other agency is missing to increase the percentage coverage in HMIS; only when VASH is allowed to be incorporated into HMIS can PSH be 100%.

**\*2A-3. Longitudinal System Analysis (LSA) Submission.**

**Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.** Yes

**\*2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).** 04/30/2019  
**(mm/dd/yyyy)**

## 2B. Continuum of Care (CoC) Point-in-Time Count

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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**2B-1. PIT Count Date.** 01/23/2019

**Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.** 04/30/2019

**Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

**2B-3. Sheltered PIT Count–Change in Implementation.**

**Applicants must describe:**

**1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**

**2. how the changes affected the CoC's sheltered PIT count results; or**

**3. state "Not Applicable" if there were no changes.**

**(limit 2,000 characters)**

Not Applicable

**\*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

**Applicants must select whether the CoC added or removed emergency shelter,** No

**transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC's 2019 sheltered PIT count.**

**2B-5. Unsheltered PIT Count–Changes in Implementation.**

**Applicants must describe:**

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
  - 2. how the changes affected the CoC's unsheltered PIT count results; or**
  - 3. state "Not Applicable" if there were no changes.**
- (limit 2,000 characters)**

Not Applicable

**\*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

**Applicants must:**

**Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.** Yes

**2B-6a. PIT Count–Involving Youth in Implementation.**

**Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:**

- 1. plan the 2019 PIT count;**
  - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
  - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

The CoC has an RHY funded youth street outreach agency, Valley Youth House Synergy Project, that plans with the CoC on the point in time count. The CoC provides training and instruction on the PIT and the youth outreach agency also gives feedback on the questions. The Outreach is familiar with all the places county wide that youth experiencing homelessness may be identified. The agency also has a youth council that is part of its planning and activities.

**2B-7. PIT Count–Improvements to Implementation.**

**Applicants must describe the CoC's actions implemented in its 2019 PIT count to better count:**

- 1. individuals and families experiencing chronic homelessness;**
- 2. families with children experiencing homelessness; and**
- 3. Veterans experiencing homelessness.**

**(limit 2,000 characters)**

1. The CoC coordinated with various faith based agencies that were doing independent outreaches to unsheltered and chronically homeless persons. The COC trained these agencies and individuals on how to administer the PIT surveys so that they can reach recalcitrant and chronically homeless households with whom they had close and long term relationships, and also to recruit homeless individuals to conduct the surveys.

2. The CoC's utilized school liaisons, medical clinics serving uninsured families, HeadStart, and other family agencies in their count to gather as many homeless families who may be beyond the shelter and homeless housing programs which already gather PIT data.

3. The CoC has a dedicated Veterans outreach programs that specifically search for homeless veterans during the PIT. Also around the PIT, these SSVF/VA/ and HVRP homeless Veteran agencies organizes a Veterans "StandDown" outreach with services that helps bring forward more homeless Veterans.



## 3A. Continuum of Care (CoC) System Performance

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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#### Resources:

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<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### \*3A-1. First Time Homeless as Reported in HDX.

#### Applicants must:

Report the Number of First Time Homeless as Reported in HDX.
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676
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### 3A-1a. First Time Homeless Risk Factors.

#### Applicants must:

1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

1. The CoC's PIT collects extra data: the households' "reasons for homelessness"; whether the household was homeless for the first time; and even gathers survey information from "Category 2" or "at risk of homelessness." These elements informs the CoC of what the risk factors are for first time homelessness. The CoC filters the data to query the "reasons for homelessness" for first time homelessness over a 10 year span and analysis trends. The CoC does the same with the reasons for homelessness given by those "at risk of homelessness" (category 2) in order to prevent homelessness including for the first time. The highest reasons for those who experienced homelessness for the first time is family breakup (27%); followed by mental

health (23%) and temporary living situation ended (15%)

2. The CoC identifies the causes for first time homeless and then looks for opportunities to expand housing and service to prevent . To prevent first time homelessness, the CoC also undertook the role of being the state designated "Local Lead Agency (LLA)" for this jurisdiction charged with locating housing opportunities for all vulnerable populations. To address the identified reasons for first time homelessness: housing instability due to family break up and temporary living situations ending, especially for those with mental health disabilities, the CoC helped Dauphin County PHA successfully apply for 811 Mainstream Vouchers which serves households with disabilities including mental health, who are at risk of homelessness or institutionalization. This is in addition to a significant number of Project Based Rental Assistance 811 vouchers that CACH as the LLA helps administer for the same population,

3. CACH Data Collection Committee surveys the causes of first time homelessness, and Homeless Prevention Committee addresses the systemic solutions to reduce first time homelessness. The CACH Housing Committee, chaired by Dauphin County PHA is responsible for 811 activities.

### **\*3A-2. Length of Time Homeless as Reported in HDX.**

#### **Applicants must:**

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.
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125
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### **3A-2a. Strategy to Reduce Length of Time Homeless.**

#### **Applicants must:**

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
  - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
  - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1. The CoC adopted the following benchmark goals: reduce number of days of stay for those in ES, SH, TH by 10% each year, and decrease the LOT for enrolled unsheltered participants to obtain housing to no more than 30 days. In FY 2017 the Median LOT for ES, SH decreased by 6 days and with TH it increased by only one day.

To improve and achieve this the CoC is streamlining its Coordinated Entry System (CES) Process, and established a CES task force that meets bi-monthly to analyze any unnecessary CES delays and structure improvements to quickly inform, refer, triage, and assess all homeless households into the CES singular and prioritized waitlist. A CES team rapidly reviews, case conference and ensure placement of all persons in the housing waitlist. The CoC has hosted further training on properly utilizing its CES to prevent any error

or drop in referrals.

2. Those who are on the singular housing waitlist are prioritized through the VI-SPDAT Vulnerability Index Assessment. They are prioritized first by their homeless section score which ranks higher for those who have been homeless the longest and multiple times and puts them at the top of the housing waitlist. After that the overall vulnerability scores is factored. Only after those priorities is chronology of entry then factored

3. CACH Service Delivery Committee and CES task force are responsible for this goal.

### **\*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	48%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	94%

### **3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.**

**Applicants must:**

1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

1. The CoC Blueprint strategy to increase the rate of PH placement is "3.A) Increase Permanent Affordable Housing Supply: 3.A.1) Dedicated homeless project, public, and private subsidized/unsubsidized low income permanent housing inventory increases by 50 beds/vouchers by 2020.3.A.2.) Increase subsidized housing for extremely low income (ELI) persons by 20 beds by 2020."

The CoC increased the supply of PH. The CoC applied and received 41 811 Mainstream Vouchers to benefit homeless persons. The 811 MV program housed several persons out of Safe Haven and the most vulnerable and chronic homeless households from our Coordinated Entry System (CES) waitlist.

PH placement is increased when optimizing the CES by matching PH housing strategically. For example, S+C and SH in our CoC only serves persons with MH disabilities. The CE process therefore refers households with MH disabilities to those openings first before referring to PSH that serves any disability, so that those programs are free to accommodate households with other disabilities.

The CoC also expanded RRH. A new PH Joint TH-RRH project replaced TH, and a new Opioid Response RRH program was incorporated into CES.

2. The strategy for PH retention is to ensure effective supportive services i.e. PSH not just PH placement. All PSH uses the housing first approach where supportive services is provided although by consumer choice, except S+C which requires supportive services as match. The CoC provides training on Motivational Interviewing and relational case management which maximizes client ownership and therefore housing stability and retention. The CoC is also working with PHAs to develop a “move on” administrative plan.

3. CACH Service Delivery and Housing Committee are responsible for both PH placement strategies and PH retention strategies. The committees are chaired by the YWCA Director of Housing And Homelessness and Dauphin County PHA respectively.

#### **\*3A-4. Returns to Homelessness as Reported in HDX.**

##### **Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	5%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	4%

#### **3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.**

##### **Applicants must:**

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.  
(limit 2,000 characters)

1. The CoC's CES committee is composed of housing and outreach providers that case conferences over the CES "By Name" housing waitlist, consistently discuss the reasons and best housing and service enriched opportunities for those who return to homelessness. The common factors for recidivism is untreated/ unrecognized mental health, addiction, and need for support services after short/medium term RRH.

In addition, the unduplicated PIT data can be queried over multiple years to analyze recidivism. That data shows that recidivism is greater for unaccompanied males as compared to unaccompanied females and less for families. A primary reason more males experience recidivism is that the sole shelter for men is a rescue mission that provides a stay of 20 days. By nature of the short length of stay, many CH individuals and those who feel they do not need or qualify for the mission's longer term recovery program, have no recourse but returning to homelessness. Following the blueprint, the CoC developed a street outreach program, and coordinated with faith-based outreaches to CH individuals, mostly male, who tend to return to homelessness.

2. CoC's strategy to reduce returns to homelessness is to create more PH, RRH, and crisis housing opportunities, especially for unaccompanied homeless men. The CoC has increased seasonal overnight crisis housing which is linked to housing outreach and a daytime drop in center. The CoC did obtain more RRH programs and 811 mainstream vouchers that prioritize CH, predominantly male, with accompanying support services that is voluntary since ownership is key to permanency.

3. CACH Service Delivery chaired by the YWCA Director of Housing and Homeless Services is responsible for outreach and solutions. Prevention Committee, chaired by Pinnacle Health, is responsible for systemic solutions to prevent all entries into homelessness.

### **\*3A-5. Cash Income Changes as Reported in HDX.**

#### **Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	14%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	7%

### **3A-5a. Increasing Employment Income.**

#### **Applicants must:**

1. describe the CoC's strategy to increase employment income;
2. describe the CoC's strategy to increase access to employment;
3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
4. provide the organization name or position title that is responsible for

**overseeing the CoC's strategy to increase jobs and income from employment.  
(limit 2,000 characters)**

1. The CoC's primary strategy to help clients increase employment income is to expedite participants access to mainstream workforce development resources, primarily the PA Careerlink which is the Workforce Investment Board's work readiness arm. Housing case managers indicate this is their primary case management objective with those they serve because obtaining earned income is critical to maintaining permanent housing.

2. To increase access to employment and employers, the Continuum has specialized employment and training programs dedicated for homeless populations; a state funded homeless "Supported Employment" program for those with a single or co-occurring diagnosis and homeless Veterans' employment services through a US-DOL Homeless Veteran Reintegration Program (HVRP). Non-profit organizations such as the Salvation Army also provide workforce development services utilized by the CoC. These programs have a broad network of employers willing to employ homeless clients with entry level and career ladder opportunities. These programs utilize incentives to overcome barriers to work, such as federal bonding for those who have been incarcerated, job coaching and on-the-job retention case support.

3. The Service Delivery Committee is currently expediting the month-long process of obtaining mainstream workforce development services, supports, and benefits. This includes childcare subsidy needed to find and obtain work; stipends for uniforms, tools or transportation; and cash benefits such as TANF and SNAP so that beneficiaries can focus on work. The committee is coordinating with the local County Assistance Office, advocating for a single point of contact to review homeless applications as needed to ensure there are no unnecessary delays or even to prioritize them if they meet the hardship qualification.

4. The Service Delivery Committee, chaired by the YWCA which operates Supported Employment, HVRP, and YW-Works program, spearheads this effort.

**3A-5b. Increasing Non-employment Cash Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1. The CoC's strategy to increase non-employment cash income such as TANF, temporary disability income, and SNAP is tied to its strategy to increase access to mainstream programs for workforce readiness: expedite the month-long process of obtaining those benefits.

2. The Service Delivery Committee is advocating with the local County Assistance Office for a single point of contact to ensure there are no unnecessary delays and prioritize those that meet the hardship qualification. In addition, the CoC does the following

- a. All CoC homeless programs uses online electronic access through a portal (COMPASS) that provides comprehensive and direct application access to all mainstream benefits.
  - b. The CoC has historically hosted annual Project Homeless Connect daylong event that literally connects homeless persons to agencies that provide mainstream cash and non-cash benefits, employment and other supports. This includes removing obstacles that hinder access to benefits such as obtaining needed identification, legal assistance, etc. Presently, in order to increase opportunity for this type of contact beyond a single day event, the annual Project Homeless Connect was replaced by a 7-day a week Drop-In Day Center, to provide year long access to the same supports and services to obtain benefits and other wrap around assistance.
  - c. Operates a SOAR program to ensure quick and successful application for Social Security Administration benefits; SSI, SSDI.
  - d. Provides a certified benefits counselor for persons with disabilities on fixed income to maximize their earnings;
  - e. The DOL Homeless Veterans Reintegration Program also connects Veterans with VA benefits including Veteran pension where eligible.
3. The Service Delivery Committee which is chaired by the YWCA that provides the Certified Benefits Counselor, organized Project Homeless Connect, and operates Supported Employment, HVRP and YW-Works, spearheads this effort.

### **3A-5c. Increasing Employment. Attachment Required.**

#### **Applicants must describe how the CoC:**

**1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**

**2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

**(limit 2,000 characters)**

A. CoC members includes agencies that have specialized employment programs mentioned: Supported Employment, Homeless Veterans Reintegration Program, YW-Works, Salvation Army's Employment Program. These programs network with employers and attend local job fairs to promote their services to employers. They also host onsite job fairs for large and frequently hiring employers. In addition, case managers of housing programs make finding employment a primary goal and judiciously invite non-exploitive staffing agencies to their sites for interviews and to provide voluntary soft-skills training as part of their life skills regimen.

B. Permanent supportive housing is for homeless clients who have disabilities. Often those disabilities are mental health or co-occurring. The YWCA's Supported Employment Program specifically serves disabled homeless households including formerly homeless who are in PSH using this evidence-based practice of employment. Supported Employment also includes WRAP programming, connection with Peer support. The YWCA's Benefits Coordinator also helps those with disabilities navigate the maximization of work and disability benefits, as well as enrollment in programs like Medical assistance for

Workers with Disabilities (MAWD). All PSH case managers are familiar with and refer to OVW for those who are eligible for assistive equipment, training, and placement services.

### 3A-5d. Promoting Employment, Volunteerism, and Community Service.

**Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:**

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

### 3A-6. System Performance Measures 05/30/2019 Data-HDX Submission Date

**Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)**



## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 3B-1. Prioritizing Households with Children.

**Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.**

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

### 3B-1a. Rapid Rehousing of Families with Children.

**Applicants must:**

**1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;**

**2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once**

**assistance ends; and**

**3. provide the organization name or position title responsible for overseeing the CoC's strategy to rapidly rehouse families with children within 30 days of them becoming homeless.**

**(limit 2,000 characters)**

1. The CoC's blueprint strategy to rapidly rehouse families with children (families) is: "2.C.1) reduce number of days homeless sheltered individuals or families sleeping at emergency shelters, transitional housing, or safe haven and not in permanent housing by 10% each year, and 2.C.2) decrease the LOT unsheltered participants enrolled in housing outreach/programs obtain permanent housing to no more than 30 days." To achieve this the CoC will "2.5) assess current emergency shelter, transitional housing, and rapid rehousing placement procedures and develop an updated plan to assure rapid placement in housing for those in a vulnerable population group."

Families are already a priority and the CES provides them with a higher score through the VI- Family SPDAT, which therefore places into housing faster. A CES Committee was formed to evaluate effectiveness including LOT, and is transitioning the CES from a "no wrong door" to a hybrid system that will further streamline LOT. This benefits families since the CoC has multiple RRH and other programs for families.

The CoC has 17 more RRH beds dedicated to families with children in 2019 then 2018.

2. The RRH programs that serve families the most is operated by two organizations, Christian Churches United and Gaudenzia, which provides some follow up services for case management after RRH has ended. The primary objective is to ensure that RRH assisted households, by the time their assistance ends are well connected with anti-poverty programs such as resident assistance case management, PREP (tenant, budgeting, and housing responsibilities) training, utility assistance provided by agencies like the Community Action Commission, employment, and be well established with friends, family, faith and neighborhood communities.

3. The CES Committee, chaired by the Housing Programs Director of Brethren Housing Association which operates a PSH and families TH program, is responsible for this objective.

### **3B-1b. Antidiscrimination Policies.**

**Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.**

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.

☒

2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>

### 3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC's strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

### 3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC's current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad Credit or Rental History	<input type="checkbox"/>

### 3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific

or youth-inclusive; and

**2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**

**(limit 3,000 characters)**

The CoC designates Transitional Age Youth (TAY) as a target population in the Coordinated Entry System, which prioritizes TAY using the specialized TAY VI-SPDAT vulnerability assessment, ensuring their appropriate and rapid placement. As a result, the CES receives a significant number of TAY referrals (1/4 of all referrals) and focuses on their housing placement.

The strategies the CoC uses to increase the availability of housing and services for youth experiencing homelessness are:

i. Dedicate and expand housing for TAY: The CoC reallocated a TH to a joint TH-PH-RRH program which also targets TAY. That program entered its first year this FY.

The CoC has a Human Trafficking RRH program which, while serving all victim regardless of age, specifically reaches out to TAY since they qualify as at risk. The program also leverages DHS and DOJ funds to provide wrap around services to at risk homeless youth.

The CoC has a Street Outreach Program operated by Valley Youth House - Synergy Project, a program dedicated to serving ALL homeless youth, at risk youth, those aging out of foster care, and minors i.e. all youth including those under HUD homeless category 3, which are categorized as homeless by other federal agencies such as HHS. The program reached 249 homeless youth.

ii. Valley Youth House Street Outreach Program is comprehensive in its outreach to unsheltered youth. The program is equipped with bikes, canoes, mobile units, and they canvas rural areas, encampments, abandoned buildings and other spots that homeless youth are known or rumored to frequent. They partner with other non-profit youth housing programs like Thrive Inc., which the CoC encouraged and assisted with submitting a Joint TH-RRH application the previous year.

This year Valley Youth House expanded from street outreach to providing housing through a Transitional Living Program (TLP) that provide 11 beds for homeless youth.

The CES written standards refer TAY homeless youth to non CoC transitional housing (TH) and RRH programs that were formerly TH programs, since these programs provides the best supportive services geared for the transitional needs of this young population. TH-RRH is particularly helpful in providing structured short term housing that leads quickly to permanent housing for this population, and the CoC reallocated a TH program to a Joint TH-RRH program that then can be a resource for this population.

Valley Youth House has a youth led advisory board for its services.

### **3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.**

**Applicants must:**

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1. The evidence of overwhelmingly successful youth outreach is in the System Performance Measure in the Data Quality Report. Under "All Street Outreach" all prior years showed zero outreach participants as the CoC had no street outreach programs. The first Street Outreach Program was for youth, by the Valley Youth House/Synergy Project which was heavily recruited by the CoC. Therefore, this through that project, 249 persons were served in 2018 from a baseline of zero, all homeless youth.

Evidence of the effectiveness of increased housing programs for youth is that the new Youth Transitional Living Program beds are all at full capacity.

HMIS evidenced that the programs designated for youth in the CES referral flow (TH and former TH now RRH programs) served 50% more TAY this FY compared to last FY year as a result.

2. The CoC utilizes HMIS to measure the efficacy of its strategies to reach ALL youth experiencing homelessness. HMIS will measure if new housing programs and outreach programs dedicated to TAY were successful in reaching and housing unsheltered youth. Specific program or type of housing program reports measure the number youth served and placed by youth outreach, TLP, TH, joint TH-RRH, and former TH reallocated to RRH programs mentioned. The Joint TH-RRH and the Transitional Living Program are in their first year, so their number is baseline with no previous comparison. The CoC also uses HMIS for CES and can report out increases in referral and placement.

The method for measurement is histogrammic HMIS reports that compares total TAY served and housed year to year and by which programs. HMIS compares the number of unsheltered youth served over the past five years and see if there has been a successful increase in outreach and placement.

3. These measures used is statistically significant and appropriate, as demonstrated in a five-year historical comparison report. The number of TAY household served in 2014 was 21 and increased every year exponentially to 170 household in 2018. The number of TAY served from one year to the next increased dramatically by 200% from 2015 to 2016 after CE prioritized and triaged TAY, showing the efficacy of that strategy. The success of CE housing triage and new housing programs for TAY over the past two years is measured by a 250% increase in housing placement compared to five years ago.

**3B-1e. Collaboration–Education Services.****Applicants must describe:**

1. the formal partnerships with:
  - a. youth education providers;
  - b. McKinney-Vento LEA or SEA; and
  - c. school districts; and

2. how the CoC collaborates with:
  - a. youth education providers;
  - b. McKinney-Vento Local LEA or SEA; and
  - c. school districts.

(limit 2,000 characters)

1. The Region 2 Office of the Education for Children and Youth Experiencing Homelessness (ECYEH) program (a program of the PA Department of Education) serves as the liaison between CACH partner agencies and school districts within the county.

Capital HeadStart provides dedicated slots for homeless students and is the CoC's MIECVP, Early HeadStart, Public Pre-k, and birth to 3 services.

The CoC has an MOU with ECYEH since that is the agency that provides the directives and oversight for the LEAs in all of the school districts in CoC PA 501. The CoC has MOU with Capital Area Head as a formal partner.

2. ECYEH reps attend CoC general or subcommittee meetings and CoC staff attend ECYEH regional meetings. CoC providers receive regular training and support from ECYEH on McKinney-Vento-HEARTH services and homeless student rights. Therefore, when a homeless student is identified, CACH providers work directly with LEAs or ECYEH to ensure that the family is aware of their eligibility for educational services.

ECYEH and their LEA network collaborates with and integrates its services with Valley Youth House and the Synergy Project, the CoC's primary Homeless Youth Outreach provider. ECYEH and the LEAs also provide information for the PIT. ECYEH and the LEAs are very involved in related CACH homeless rural outreach projects and hosted a hunger and homelessness awareness project in rural parts of Dauphin County.

The CoC's community and faith based services sub-committee, Community Conversations, is spearheading homeless youth programming with ECYEH, LEAs from the City School District, Capital Area Intermediated Unit (CAIU) and Capital Area HeadStart education providers. This past year the CACH member agency that chairs this committee, Shalom House, provided Capital Headstart with a venue for classes and services at a new campus which also hosts a separate condominium that provides housing for homeless women and families with children.

### **3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.**

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.**  
(limit 2,000 characters)

The CoC procedure for ensuring education services for homeless students is that ES, TH, crisis housing, and outreach providers:

1. Inform homeless families with school age children of their rights under the McKinney-Vento Act, specifically that their child(ren) may attend the school and school district where they originally attended before becoming homeless; the school district bears responsibility for bus transportation; and in facets and services the student is not to be singled out and treated in a manner that can lead to ostracization.
2. Connect them with the LEA of the immediate school district and the school district where homelessness originated, provided there is no domestic violence or safety issues involved. The LEA will be able to assist with the enforcement of the school of origin attendance if so desired, as well as have access to multiple other supports, services, and materials that may assist the student and homeless family.
3. Have a designated staff person, whether a children's case manager or a primary case manager, as the point of contact for LEAs and for other matters pertinent to students' education well-being.
4. Provide supportive environments conducive for continuing education within the homeless facility: i.e. designated space for homework, access to safe internet and computers where possible, etc.
5. Ongoing training and refreshers on trauma, PTSD, childhood impact of homelessness, and McKinney-Vento education services and resources through LEAs and EYCEH.

CoC Service Delivery Committee invites training from EYCEH and LEA representatives to ensure providers are aware and resourced to fulfill these procedures.

### **3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

**Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.**

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	Yes	No
Federal Home Visiting Program	Yes	No
Healthy Start	Yes	No
Public Pre-K	No	No
Birth to 3 years	Yes	No
Tribal Home Visiting Program	No	No

Other: (limit 50 characters)


**3B-2. Active List of Veterans Experiencing Homelessness.**

Applicant must indicate whether the CoC **Yes**  
uses an active list or by-name list to identify  
all veterans experiencing homelessness in  
the CoC.

**3B-2a. VA Coordination—Ending Veterans Homelessness.**

Applicants must indicate whether the CoC **Yes**  
actively working with the U.S. Department of  
Veterans Affairs (VA) and VA-funded  
programs to achieve the benchmarks and  
criteria for ending veteran homelessness.

**3B-2b. Housing First for Veterans.**

Applicants must indicate whether the CoC **Yes**  
has sufficient resources to ensure each  
veteran experiencing homelessness is  
assisted to quickly move into permanent  
housing using a Housing First approach.

**3B-3. Racial Disparity Assessment. Attachment Required.**

Applicants must:

1. select all that apply to indicate the findings from the CoC's Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>



### 3B-3a. Addressing Racial Disparities.

**Applicants must select all that apply to indicate the CoC's strategy to address any racial disparities identified in its Racial Disparities Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

### 4A-1a. Mainstream Benefits.

Applicants must:

1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in

**health insurance;**

**4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and**

**5. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy for mainstream benefits.  
(limit 2,000 characters)**

1. The CoC Service Delivery Committee has a Case Managers' Sub-Committee which invites mainstream representatives from Mental Health, Drug and Alcohol, Public Assistance to brief on their programs and updates. The Sub-Committee is also attended by the SOAR Coordinator who trains and updates on best application practices access to mainstream SSI/SSDI.

2. The CoC updates its housing and services providers of any new developments, changes and availability of mainstream resources through the Service Delivery, Case Managers' sub-committee, at General Committee meetings, and through its listserv. As an example, the CoC updated its housing and service providers at all the mentioned committees and venues, of a new SAMHSA State Opioid Response housing resource.

3. Pinnacle Health UMC, one the major medical services and hospital provider in the CoC jurisdiction, chairs the Prevention Committee and addresses insurance enrollment as part of its medical home placement, urgent care diversion plans and health outreach for homeless households.

4. The Continuum also works closely with Hamilton Health, the region's Federally Qualified Health Center which also makes referrals for enrollment into Medicaid or private insurance. Lebanon Valley VA Medical Center enrolls eligible Veterans experiencing homelessness into VA healthcare and benefits through its Healthcare for Homeless program and outreach.

5. The Prevention Committee chaired by Pinnacle Health and the Service Delivery Committee chaired by the YWCA is responsible for overseeing the CoC's strategy for health insurance and mainstream benefits.

**4A-2. Lowering Barriers to Entry Data:****Applicants must report:**

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	15
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	12
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	80%

**4A-3. Street Outreach.****Applicants must:**

**1. describe the CoC's street outreach efforts, including the methods it**

**uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**

**2. state whether the CoC's Street Outreach covers 100 percent of the CoC's geographic area;**

**3. describe how often the CoC conducts street outreach; and**

**4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

1. The CoC homeless street outreach is conducted by

a. CCU HELP Ministries which began a street outreach and housing coordinator program with a focus on unsheltered and CH. HELP ministries provides shelter referral and ESG RRH for all of the CoC including rural areas and the outreach staff will travel to reach target unsheltered population.

b. Non-CoC funded Mental Health agencies serving consumers with a mental health or dual diagnosis, is conducted by Dauphin County Case Management Unit and Dauphin County Crisis. Dauphin County also funds a PATH Homeless Outreach that operates out of a Drop in Center.

c. Street Outreach is also conducted by faith-based organizations through mobile outreach and feeding ministry. Veterans' agencies also conduct street outreach.

d. Valley Youth House's RHY program is a Street Outreach program for homeless youth.

e. Veterans SSVF and DOL-HVRP provides street outreach to Veterans.

Outreach is relational using motivational interviewing and offers housing using RRH and other PSH resources.

2. The S.O. programs go to encampments, abandoned buildings, soup kitchens, Drop-In Center, winter seasonal overnight shelters, and rural areas. The outreach therefore covers 100 percent of the CoC geographic area.

3. The outreach staff outreach is full time and S.O is conducted year long.

4. The CoC's CES By Name list prioritizes unsheltered households from the outreach, because their homeless duration and vulnerability status based on the VI-SPDAT ranks them high. S.O. reaches those who are recalcitrant by developing long term relational trust. Where possible those engaged are usually encouraged to and do take advantage of the Daily Drop In Center and overnight seasonal shelters, so that even with just overnight or daytime roof over their heads it provides an opportunity to slowly stabilize (housing first principles) and become more open to engaging in supports offered by S.O.

#### **4A-4. RRH Beds as Reported in HIC.**

**Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.**

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	121	106	-15

#### 4A-5. Rehabilitation/Construction Costs—New Projects. No

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

#### 4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

## 4B. Attachments

### Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:  
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
FY 2019 CoC Competition Report (HDX Report)	Yes	HDX Report 2019	09/16/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No		
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Homeless Pref...	09/25/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	Coordinated Asses...	09/25/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Public Posting -1...	09/26/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Public Posting - ...	09/25/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Public Posting 30...	09/25/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Public Posting - ...	09/25/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No	Written Agreement...	09/25/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	Written Agreement...	09/25/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/25/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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## **Attachment Details**

**Document Description:** HDX Report 2019

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** PHA Homeless Preference

## **Attachment Details**

**Document Description:** Coordinated Assessment

## **Attachment Details**

**Document Description:** Public Posting -15 day

## **Attachment Details**

**Document Description:** Public Posting - 15 day - Rejection or Reduction



## **Attachment Details**

**Document Description:** Public Posting 30 day local deadline

## **Attachment Details**

**Document Description:** Public Posting - Local Competition  
Announcement

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Written Agreement- Local Education or Training  
Organization

## **Attachment Details**

**Document Description:** Written Agreement- Local Workforce  
Development Board

## **Attachment Details**

**Document Description:** Racial Disparity Assessment

## **Attachment Details**

**Document Description:**

## **Attachment Details**

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## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. Identification	09/16/2019
1B. Engagement	09/25/2019
1C. Coordination	09/26/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/25/2019
1F. DV Bonus	09/25/2019
2A. HMIS Implementation	09/25/2019
2B. PIT Count	09/25/2019
3A. System Performance	09/25/2019
3B. Performance and Strategic Planning	09/25/2019
4A. Mainstream Benefits and Additional Policies	09/25/2019
4B. Attachments	Please Complete

FY2019 CoC Application	Page 59	09/26/2019
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**Submission Summary**

No Input Required

## 2019 HDX Competition Report

### PIT Count Data for PA-501 - Harrisburg/Dauphin County CoC

#### Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	433	460	445	418
Emergency Shelter Total	205	238	263	265
Safe Haven Total	15	22	22	22
Transitional Housing Total	170	130	125	83
Total Sheltered Count	390	390	410	370
Total Unsheltered Count	43	70	35	48

#### Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	42	45	47	64
Sheltered Count of Chronically Homeless Persons	28	32	38	47
Unsheltered Count of Chronically Homeless Persons	14	13	9	17

## 2019 HDX Competition Report

### PIT Count Data for PA-501 - Harrisburg/Dauphin County CoC

#### Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	66	52	64	46
Sheltered Count of Homeless Households with Children	65	52	64	45
Unsheltered Count of Homeless Households with Children	1	0	0	1

#### Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	44	50	39	39	20
Sheltered Count of Homeless Veterans	33	44	29	33	16
Unsheltered Count of Homeless Veterans	11	6	10	6	4

## 2019 HDX Competition Report

### HIC Data for PA-501 - Harrisburg/Dauphin County CoC

#### HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	205	16	85	44.97%
Safe Haven (SH) Beds	25	0	25	100.00%
Transitional Housing (TH) Beds	120	0	92	76.67%
Rapid Re-Housing (RRH) Beds	106	8	67	68.37%
Permanent Supportive Housing (PSH) Beds	218	0	123	56.42%
Other Permanent Housing (OPH) Beds	34	0	34	100.00%
Total Beds	708	24	426	62.28%

## 2019 HDX Competition Report

### HIC Data for PA-501 - Harrisburg/Dauphin County CoC

#### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	37	34	37	37

#### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	15	15	20	37

#### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	46	95	121	106



# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Summary Report for PA-501 - Harrisburg/Dauphin County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.

**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	680	742	61	67	6	42	36	-6
1.2 Persons in ES, SH, and TH	809	916	119	125	6	49	50	1

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	684	748	99	124	25	45	48	3
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	821	931	163	198	35	53	70	17

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	174	13	7%	3	2%	14	8%	30	17%
Exit was from TH	52	0	0%	7	13%	5	10%	12	23%
Exit was from SH	3	0	0%	2	67%	1	33%	3	100%
Exit was from PH	77	3	4%	1	1%	5	6%	9	12%
TOTAL Returns to Homelessness	306	16	5%	13	4%	25	8%	54	18%

#### Measure 3: Number of Homeless Persons

##### Metric 3.1 – Change in PIT Counts

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	460	445	-15
Emergency Shelter Total	238	263	25
Safe Haven Total	22	22	0
Transitional Housing Total	130	125	-5
Total Sheltered Count	390	410	20
Unsheltered Count	70	35	-35

#### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	830	935	105
Emergency Shelter Total	656	703	47
Safe Haven Total	37	33	-4
Transitional Housing Total	187	249	62

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	54	63	9
Number of adults with increased earned income	1	4	3
Percentage of adults who increased earned income	2%	6%	4%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	54	63	9
Number of adults with increased non-employment cash income	10	8	-2
Percentage of adults who increased non-employment cash income	19%	13%	-6%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	54	63	9
Number of adults with increased total income	11	10	-1
Percentage of adults who increased total income	20%	16%	-4%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	49	42	-7
Number of adults who exited with increased earned income	12	6	-6
Percentage of adults who increased earned income	24%	14%	-10%

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	49	42	-7
Number of adults who exited with increased non-employment cash income	5	3	-2
Percentage of adults who increased non-employment cash income	10%	7%	-3%

#### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	49	42	-7
Number of adults who exited with increased total income	16	9	-7
Percentage of adults who increased total income	33%	21%	-12%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	676	780	104
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	53	104	51
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	623	676	53

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	796	908	112
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	85	158	73
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	711	750	39

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	0	6	6
Of persons above, those who exited to temporary & some institutional destinations	0	2	2
Of the persons above, those who exited to permanent housing destinations	0	2	2
% Successful exits		67%	

Metric 7b.1 – Change in exits to permanent housing destinations



## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	828	805	-23
Of the persons above, those who exited to permanent housing destinations	420	386	-34
% Successful exits	51%	48%	-3%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	133	120	-13
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	117	113	-4
% Successful exits/retention	88%	94%	6%

## 2019 HDX Competition Report

### **FY2018 - SysPM Data Quality**

#### **PA-501 - Harrisburg/Dauphin County CoC**

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

## 2019 HDX Competition Report

### FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	205	222	222	214	212	213	174	177	197	168	242	246	13	46	95	105				
2. Number of HMIS Beds	124	110	110	110	200	181	152	153	124	117	145	151	9	46	95	105				
3. HMIS Participation Rate from HIC ( % )	60.49	49.55	49.55	51.40	94.34	84.98	87.36	86.44	62.94	69.64	59.92	61.38	69.23	100.00	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	689	752	681	241	199	158	184	251	131	144	147	156	144	302	326	225	0	0	0	249
5. Total Leavers (HMIS)	595	648	587	145	111	86	87	180	28	48	40	30	73	117	267	158	0	0	0	8
6. Destination of Don't Know, Refused, or Missing (HMIS)	80	137	141	27	0	0	1	13	2	4	4	2	8	1	0	0	0	0	0	0
7. Destination Error Rate (%)	13.45	21.14	24.02	18.62	0.00	0.00	1.15	7.22	7.14	8.33	10.00	6.67	10.96	0.85	0.00	0.00				0.00

## 2019 HDX Competition Report

### Submission and Count Dates for PA-501 - Harrisburg/Dauphin County CoC

#### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

#### Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes

# **1-C4 - PHA ADMINSTRATIVE PLAN HOMELESS PREFERENCE**

HARRISBURG HOUSING AUTHORITY

DAUPHIN COUNTY HOUSING AUTHORITY

Excerpted from most recent ACOP



Harrisburg Housing Authority

# Admissions and Continued Occupancy Policy (ACOP)

An HHA Guide to the Rules and Regulations regarding Applying for Admissions and Living in HHA's Public Housing Units.

## I. Preference System

- A. HHA has adopted a system of local preferences for selection of families admitted to the public housing program. The system of selection preferences must be based on local housing needs and priorities as determined by HHA. In determining such needs and priorities, HHA used generally accepted data sources. Such sources included public comment on the Agency Plan and the Consolidated Plan for the City of Harrisburg.

Such preference policies and procedures will:

1. Be duly adopted;
2. Be made known to the applicant when they initially apply for public housing through written documentation. Applicants will be given an opportunity to provide written documentation that they qualify for such preference(s);
3. Be publicized by posting copies in each office where applications are received, and by furnishing copies to applicants or residents upon request;
4. Be specific and describe in detail the criteria, standards and preferences to be applied; and,
5. Provide for verification and documentation of information relevant to the acceptance or rejection of an applicant.

- B. HHA will select and house residents in accordance with the following preferences and priorities, in the order listed.

1. Limitations on Admission
2. HHA may limit the number of applicants that qualify for:
  - a. local preferences; and
  - b. types of communities and units available.
3. Occupancy Standards (limitation on the minimum and maximum number of household members permitted to live in dwelling units of specified sizes), in accordance with Section 11 of this policy.

- C. The implementation of local preferences is subject to HUD requirements concerning income targeting, de-concentration, and income mixing and selection preferences for developments designated exclusively for elderly population developments.

D. How Preferences Are Calculated

The preferences listed below will have the stated weight and are all equally important. A total of 45 cumulative points are available for applicants families for the areas in which they qualify.

E. Local Preferences – 10 Point Value Each

The local preferences listed below will have the same relative weight and importance, and can equal 40 cumulative points total. Applicants qualifying for the below preferences will have 10 points added as ranking preferences for each of the items listed below in which applicants provide written verification they qualify for. In order to qualify for the preference, the applicant family must include the person(s) with the circumstance. For example: the veteran must be part of the applicant family, etc.

1. Involuntary displacement;
2. Families that include victims of domestic violence.
3. Homeless;
4. Veterans or immediate families of veterans;

F. Ranking Preferences – 5 Point Value Each

The ranking preference listed below will entitle the applicant family to 5 points total.

1. Residents of Harrisburg, Pennsylvania.

G. Elderly/Disabled Preferences

HOUSING AUTHORITY OF DAUPHIN COUNTY (EXCERPTED FROM 2019 ACOP 4-4)

- **HOMELESS PREFERENCE (10 POINTS)**



\* If the abuser returns to the family without approval of the Authority, the Authority will deny or terminate assistance for breach of certification.

\* At the family's request, the Authority will take precautions to ensure that the new location of the family is concealed in cases of domestic abuse.

### **3. HOMELESSNESS, INVOLUNTARY DISPLACEMENT, OR WITNESS PROTECTION PROGRAM (10 POINTS)**

**A. HOMELESSNESS** A preference for homelessness will be given to a family or individual who meets the following definition:

(1) A family or individual who lacks a fixed, regular and adequate night-time residence; and

(2) A family or individual who has a primary night-time resident that is:

(a) a supervised publicly or privately operated shelter designed to provide temporary living accommodations;

(b) an institution that provides a temporary residence for persons intended to be institutionalized; or

(c) a public or private place not designed for, or ordinarily used as a regular sleeping accommodation for human beings.

The eligibility for the Homelessness preference will be extended for up to six months for those who met the definition of homelessness and for whom Section 8 rental assistance was not available during their period of actual homelessness. This extension applies to those who met the definition of homelessness and who at the time of the verification of eligibility for this preference do not own a home or are not on a residential lease and who are staying temporarily at a residence of a friend, relative or other person. For example, this would apply to those who were at a shelter and who reached the time limit for their stay at the shelter and who, of necessity, sought refuge temporarily with a friend, relative or other person. The six month period would begin at the time of their leaving the shelter or leaving the street.

### **B. INVOLUNTARY DISPLACEMENT**

**(1) Government Action:** A family or individual will be considered to be involuntary displaced and thereby eligible for this preference if such family or individual

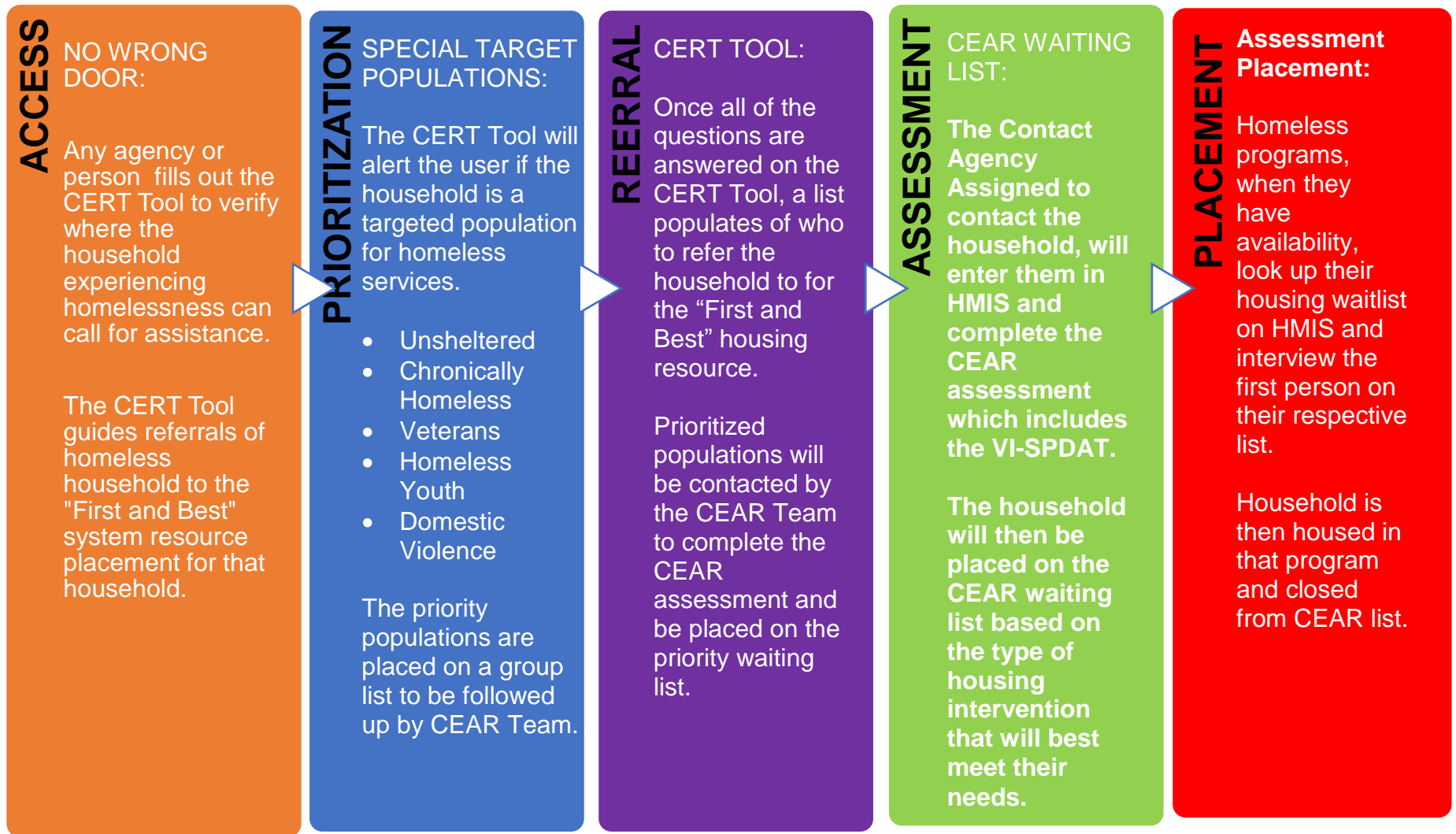
## **1-C7 – COORDINATED ASSESSMENT SYTEM**

PROCESS/FLOW CHART

WRITTEN STANDARDS FOR PRIORITY

INSTRUCTIONS

# CoC PA 501 Coordinated Entry System Process Flow



**Priority Standard 1: CH individuals and families are priority for PSH Programs; unsheltered CH first and then CH residing in ES**

**Priority Standard 2: UN individuals and families are priority for TH and ES**

**Priority Standard 3: Families with children should be prioritized, after first applying priority standards 1 & 2.**

**Priority Standard 4: All homeless veterans and those who are homeless as victims defined by VAWA should first as quickly as possible be referred to the specialized housing and services in our continuum that is dedicated for them.**

**Priority Standard 5: Unaccompanied minors are referred to Dauphin County Children and Youth Services (CYS).**

**Transitional Age Youth (TAY) are referred to TH, CoC-RRH, Human Trafficking-RRH, Joint TH-RRH.**

**Priority Standard 6: NH, UN, ES and those in TH for up to 3 months, who can sustainably and rapidly be rehoused in 3 months through short term rental assistance are first priority for RRH.**

**Priority Standard 7: NH who are about to be evicted but who can rapidly and sustainably be stabilized in 3 months through short term rental assistance are first priority for HP.**

**Priority Standard 8: A portion of RRH funds from ESG awarded to the County of Dauphin should be prioritized for persons or households who are unsheltered in remote and rural areas in Dauphin County outside of the City of Harrisburg.**

**Priority Standard 9: A portion of HP funds from ESG awarded to the County of Dauphin should be prioritized for persons or households whose housing at risk is in remote and rural areas of Dauphin County.**

**Prioritization and Coordinated Assessment:** The Prioritization Standards will be integrated into a Continuum Wide Coordinated “Standardized Intake.” A VI-SPDAT Vulnerability Assessment will also be administered and added to the final Intake score to further prioritize applicants based on vulnerability. Applicants can then be referred to eligible and preferred triaged housing and service agencies through prioritization based on their homeless situation and vulnerability score.

Prioritization is based on the following in order:

1. Length and duration of homelessness
2. Vulnerability Index Total Score including TAY and Family specific VI-SPDAT
3. Type of homeless subpopulation e.g. CH, Unsheltered, TAY
4. Chronological Entry

CAPITAL AREA COALITION ON HOMELESSNESS  
CoC PA501 – GOVERNANCE CHARTER

**ATTACHMENT 2:**

COORDINATED ENTRY AND ASSESSMENT PLAN  
2015

CAPITAL AREA COALITION ON HOMELESSNESS



Of the City of Harrisburg and the County of Dauphin

**CAPITAL AREA COALITION ON HOMELESSNESS**  
**CoC PA501 – GOVERNANCE CHARTER**

The Capital Area Coalition on Homelessness (CACH) of homeless housing programs and services in Continuum of Care PA501, has developed a Coordination System and Assessment Plan (Coordinated Assessment) for the benefit of families and individuals experiencing homelessness in the City of Harrisburg and County of Dauphin. The Coordinated Assessment is based on the following Written Standards for eligibility, prioritization and outcomes.

**WRITTEN STANDARDS**

**A. Eligibility Standards:**

Policies and procedures for evaluating individuals' and families' eligibility for assistance:

1. Must be homeless by federal definition.
2. Dauphin County origin priority i.e. homeless or at risk status must have originated in Dauphin County which includes the City of Harrisburg, or were born or had residency at some time in Dauphin County. Persons who are homeless but from outside of Dauphin County are not disqualified but priority is first given to those of Dauphin County origin.
3. Emergency Shelter requires Proof of Homelessness for the following:
  - ESG is only for those who would otherwise without it be unsheltered or forced to live in unsafe and near homeless housing conditions.
  - Emergency Shelter stay may be limited for those who left previous adequate housing for reasons other than fleeing victim violence and are now homeless because they cannot easily go back. For example, an applicant may have left adequate housing due to family disagreement, but not eviction, and left without a housing plan, or someone who was not homeless or near homeless but simply decided to relocate without means.

**B. Prioritization Standards:**

These **Prioritization Standards** embody the continuum specific rationale for effective triage and referral to “Emergency Shelter” (**ES**); “Transitional Housing” (**TH**); “Rapid Rehousing” (**RRH**); “Homeless Prevention” (**HP**); and “Permanent Supportive Housing” (**PSH**) programs. There are different priorities single females, singles or couples with children (families), single males, those who are categorized as “Chronically Homeless” (**CH**); and/or “Unsheltered” e.g. “living on the streets” (**UN**), or “Near Homeless” (**NH**), i.e. those who are about to become unsheltered or are unstably housed with friends or family and not on the lease. These housing and homeless categories do not include specialized housing and provisions for homeless veterans and those homeless due to domestic violence and victimization as defined by the VAWA Act.

According to CACH 2015 and Five Year Point In Time (PIT) data and analysis:

- 28% of all homeless persons are CH and ¼ of all homeless persons are CH single males.
- There are more who are CH than who are UN (not all UN are CH i.e. not all unsheltered have a disability or were unsheltered for 12 months or in ES 4 times in 3 years.)
- The highest frequency of disability (67%) for CH is mental health (MH), but there is a significant percentage of other disabilities (37%)

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- Many who were unsheltered were considered sheltered in PIT counts but only because they were in seasonal and night only shelters or programs.
- PSH is not an option for unsheltered persons who do not have a disability except for the YW-SRO Section 8 Moderate Rehabilitation Program for women.
- 1/3 of homeless population are children in families.
- Although only 10% report originally becoming homeless in Dauphin County outside of the City of Harrisburg, there is an undercount and lack of geographic based services for persons experiencing homelessness in rural and parts of Dauphin County outside of Harrisburg.

Based on CoC experience, practice and HUD policies:

- In previous CoC experience as well as nationally, Rapid Rehousing and Homeless Prevention was effective in serving large rural geographical areas that do not have shelter.
- Rapid Rehousing and Homeless Prevention is limited, intended primarily to be short term assistance (3 months), with the purpose quickly move persons out of shelter (RRH) or to prevent at risk persons from entering shelters or become unsheltered (HP).
- HUD regulations for homeless programs in general is that participants can pay up to 30% of their gross income on rent or utilities up to fair market rate.

Therefore, the following are Prioritization Standards for homelessness housing and categories:

Priority Standard 1: CH individuals and families are priority for PSH Programs; unsheltered CH first and then CH residing in ES

*with this recommendation for specific programs:*

*CH with MH disability should first and foremost be referred to MH dedicated PSH. All things being equal, if a CH applicant to PSH who has a MH disability willingly and rapidly can be housed at a MH dedicated PSH, then other PSH programs should accommodate those with non-MH disabilities.*

Priority Standard 2: UN individuals and families are priority for TH and ES

*with these recommendations for specific programs:*

- YW-SRO for women prioritize UN who are not CH, because it is the only PH that can house those who sleep “on the streets” but do not have a disability or meet a length/duration of homelessness requirement. However, care needs to be taken about level of service need as SRO is a PH not PSH i.e. with limited case management*
- Any TH that can serve males should prioritize CH and UN males.*

Priority Standard 3: Families with children should be prioritized, after first applying priority standards 1 and 2.

*with this recommendation for specific programs:*

*Units that are not fixed or have dedicated single and family designations but can be configured to serve either families or singles should prioritize for families.*

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Priority Standard 4: All homeless veterans and those who are homeless as victims defined by VAWA should first and as quickly as possible be referred to the specialized housing and services in our continuum that is dedicated for them.

Priority Standard 5: Unaccompanied homeless youth or minors are referred to Dauphin County Children and Youth Services (CYS) who have housing programs such as Independent Living for court adjudicated youth, Schaffner for runaway or homeless youth who are part of CYS system. Victims of human trafficking should be referred to the YWCA's human trafficking program. Our CoC prioritizes further efforts and resources for outreach and housing for homeless youth.

Priority Standard 6: NH, UN, ES and those in TH for up to 3 months, who can sustainably and rapidly be rehoused in 3 months through short term rental assistance are first priority for RRH.

Priority Standard 7: NH who are about to be evicted but who can rapidly and sustainably be stabilized in 3 months through short term rental assistance are first priority for HP. This does to pertain to ESA rental assistance funds through PA-DHS.

Priority Standard 8: At least 20% of RRH funds from ESG awarded to the County of Dauphin should be prioritized for persons or households who are unsheltered in remote and rural areas in Dauphin County outside of the City of Harrisburg.\* Assistance may require and be allowed to be medium term (6 months).

Priority Standard 9: At least 20% of HP funds from ESG awarded to the County of Dauphin should be prioritized for persons or households whose housing at risk is in remote and rural areas in Dauphin County outside of the City of Harrisburg.\* Assistance may require and be allowed to be medium term (6 months).

\*In the event that in the last 8 months before an HP and RP grant term expires, and the drawdown rate for the 20% rural Dauphin County priority is not at an adequate level to ensure timely spend down and closeout, then these priorities may be adjusted or suspended.

Prioritization and Coordinated Assessment: The Prioritization Standards will be integrated into a Continuum Wide Coordinated "Standardized Intake." A VI-SPDAT Vulnerability Assessment will also be administered and added to the final Intake score to further prioritize applicants based on vulnerability. Applicants can then be referred to eligible and preferred triaged housing and service agencies through prioritization based on their homeless situation and vulnerability score. The implementation of this process is forthcoming as procedure is being addressed and tested.

Prioritization and Process Review: The rationale for prioritization is based on analysis of PIT, HMIS, and other CoC relevant data and will be reviewed annually by the service and data collection committee or sub-committee. Any changes recommended by the sub-committee will have to be ratified by the CACH Steering Committee or Board.

**C. Outcome Standards:**

Emergency Shelter (ES):

% of admitted clients that exit to permanent housing	45%
% of admitted clients who are employed at exit from shelter	20%



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*% of clients placed into permanent housing that return to homelessness within 1 year* <10%\*

**Transitional Housing (TH):**

% of transitional housing clients who move to permanent housing	75%
% of clients with increased cash income from any source between intake & exit	65%
% of admitted clients who are employed at exit from shelter	20%
% of clients with increased earned income between intake & exit	45%
<i>% of clients placed into Permanent Housing that return to homelessness</i>	<8%*

**Permanent Supportive Housing (PSH):**

% of homeless placed into PSH for remain housed > 6 months	77%/ 93%*
<i>% of homeless placed into PSH for remain housed &gt; one year</i>	90%*
<i>% of new tenants entering directly from ES without passing through TH</i>	50%*
<i>% of new tenants taken directly from the streets without going through ES or TH</i>	35%*
<i>% of new tenants that meet the definition of chronic/vulnerable at time of admission</i>	95%*
<i>% of clients no longer in need of supportive housing (just housing subsidy) moved on to more independent housing each year</i>	5%*

**Employment Supportive Service Only (SSO):**

% of homeless clients will find employment	47%**
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Benchmarks are derived from the latest minimum standards by HUD found in CoC NOFA application (the last benchmarks listed was in the 2012 CoC application) and from providers.

*\* Benchmarks in italics are derived from 100K Homes – Center for Urban Community Services' Standardized Performance Measures for HUD program goals using both HUD and Housing4Good data for high performing CoCs.*

**\*\* SSO Benchmark is based on the current SSO program's benchmark submitted to HUD.**

**COORDINATED SYSTEM OF ENTRY AND REFERRAL**

Based upon and summarizing the Written Standards below, CACH has the following Coordinated System of Entry and Referral for persons seeking homeless services and housing programs in the City of Harrisburg Dauphin County.

**Emergency Shelter:**

Women and families needing immediate emergency shelter in order to avoid becoming unsheltered are all assessed through the HELP Office and at Dauphin County Crisis during off-hours and weekends. Single (unaccompanied) men access shelter directly through the Bethesda Men's Mission. Out of this service population requesting emergency shelter:

1. The HELP Office will first divert those who are about to become unsheltered within 14 days but can through short term rental assistance be rapidly rehoused or prevented from being homeless through housing prevention through Rapid Rehousing Program (RRH) or Homeless Prevention (HP). The HELP Office may have to place RRH candidates into shelter initially if more time is needed to process them into RRH units.

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2. Those who cannot be helped by rental assistance or rapid rehousing because of lack of funds or other reasons and likely require 1 to 3 months of emergency housing, as determined by intake assessment, will be referred to available emergency shelter.
3. Those who are likely to need more than 3 months will be targeted for Transitional housing (TH) referral. The HELP Office may have to refer candidates to ES in the event that TH is unavailable or requires more time.

Unsheltered Homeless persons (Non-Chronically Homeless):

Those who are unsheltered but do not have a disability or who do not have a recurring history of being unsheltered or in emergency shelter defined as chronically homeless will be referred to Transitional Housing Programs. Such referral TH is often done through informed outreach workers, agency, or self-referral. Immediate referral to ES may be required in the event that TH is not available or requires more time to process.

Chronically Homeless:

Those who are unsheltered or in an emergency shelter who have a disability and repeated history of being unsheltered or in shelters that qualify for the definition of chronically homeless will be referred first and foremost to Permanent Supportive Housing (PSH).

Rural Homeless:

Persons in rural Northern Dauphin County will be assisted by the HELP Office with housing/rental assistance for up to six months, using up to 20% of HP and RRH Dauphin County funds, in coordination with the Dauphin County Human Services Office in Elizabethville.

Homeless Veterans:

Homeless Veterans can be assisted through any program but they should quickly be referred to Veteran specific housing and service programs offered by the YWCA, Shalom House, Volunteers of America, and Lebanon VA Medical Center i.e. VA Per Diem TH, HUD-VASH, Supportive Services for Veteran Families (SSVF), and Homeless Veterans Reintegration Program (HVRP). If a homeless Veteran moves from a non-specific homeless housing program to one dedicated for Veterans only that then releases bed vacancy for non-veterans candidates.

VAWA Victims Immediately Homeless due to fleeing:

Victims who are homeless because they are immediately fleeing domestic violence, dating violence, sexual assault or stalking can access any portal of housing and homeless service, but are immediately referred and transferred where possible to housing and services provided by the VAWA services agency which in Dauphin County is the YWCA of Greater Harrisburg.

CAPITAL AREA COALITION ON HOMELESSNESS

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**ATTACHMENT 1: HMIS ENTRY ASSESSMENT QUESTIONS (BOWMAN)**

<b>QUESTION</b>	<b>RESPONSE TYPE</b>	<b>FIELD</b>
Date of Birth Type	Lookup	Date of Birth Type
Primary Race	Lookup	Race
Secondary Race	Lookup	Race
Ethnicity	Lookup	Ethnicity
Gender	Lookup	Sex
If Other Gender, specify	Text Box	
Does the client have a disabling condition?	Lookup	Enhanced Yes-No
Residence Prior to Project Entry	Lookup	Living Situation
If Other Type of Residence, specify	Text Box	
Length of Stay in Previous Place	Lookup	Length of the Stay
Relationship to Head of Household	Lookup	Relationship to HOH
Client Location	Lookup	COC Code
Continuously Homeless for at Least One year	Lookup	Enhanced Yes-No
Number of Times the Client has been Homeless in the Past Three Years	Lookup	Times Homeless
If 4 or more, Total Number of Months Homeless in the Past Three Years	Lookup	Months Homeless
Total number of months continuously homeless immediately prior to project entry	Integer	
Length of Time Homeless - Status Documented?	Yes/No	
Total Monthly Income	Money	
Income from Any Source	Lookup	Enhanced Yes-No
Monthly Income	Sub-Assessment	
Non-cash benefit from any source	Lookup	Enhanced Yes-No
Non-Cash Benefits	Sub-Assessment	
Covered by Health Insurance	Lookup	Enhanced Yes-No
Health Insurance	Sub-Assessment	
Disabilities	Sub-Assessment	
Domestic violence victim/survivor	Lookup	Enhanced Yes-No
If yes for Domestic violence victim/survivor, when experience occurred	Lookup	Domestic Violence Experience
Outreach	Sub-Assessment	
In Permanent Housing	Yes/No	
If yes, Date of Move-In	Date	

CAPITAL AREA COALITION ON HOMELESSNESS

CoC PA501 – GOVERNANCE CHARTER

**ATTACHMENT 2: HMIS VI-SPDAT ASSESSMENT (BOWMAN)**

**A. HISTORY OF HOUSING AND HOMELESSNESS**

1. What is the total length of time you have lived on the streets or shelters?
2. In the past three years, how many times have you been housed and then homeless again?

**B. RISKS**

3. In the past six months, how many times have you been to the emergency department/room?
4. In the past six months, how many times have you had an interaction with the police?
5. In the past six months, how many times have you been taken to the hospital in an ambulance?
6. In the past six months, how many times have you used a crisis service, including distress centers and suicide prevention hotlines?
7. In the past six months, how many times have you been hospitalized as an in-patient, including hospitalizations in a mental health hospital?
8. Have you been attacked or beaten up since becoming homeless?
9. Threatened to or tried to harm yourself or anyone else in the last year?
10. Do you have any legal stuff going on right now that may result in you being locked up or having to pay fines?
11. Does anybody force or trick you to do things you do not want to do?
12. Ever do things that may be considered risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't really know, share a needle, or anything like that?
13. I am going to read types of places people sleep. Please tell me which one that you sleep at most often.

**C. SOCIALIZATION & DAILY FUNCTIONING**

14. Is there anybody that thinks you owe them money?
15. Do you have any money coming in on a regular basis, like a job or government benefit or even working under the table, binning or bottle collecting, sex work, odd jobs, day labor, or anything like that?
16. Do you have enough money to meet all of your expenses on a monthly basis?
17. Do you have planned activities each day other than just surviving that bring you happiness and fulfillment?
18. Do you have any friends, family or other people in your life out of convenience or necessity, but you do not like their company?
19. Do any friends, family or other people in your life ever take your money, borrow cigarettes, use your drugs, drink your alcohol, or get you to do things you really don't want to do?
20. Surveyor, do you detect signs of poor hygiene or daily living skills?

**D. WELLNESS**

21. Where do you usually go for healthcare or when you're not feeling well?  
Do you have now, have you ever had, or has a healthcare provider ever told you that you have any of the following medical conditions:
22. Kidney disease/End Stage Renal Disease or Dialysis
23. History of frostbite, Hypothermia, or Immersion Foot
24. Liver disease, Cirrhosis, or End-Stage Liver Disease

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25. HIV+/AIDS
26. History of Heat Stroke/Heat Exhaustion
27. Heart disease, Arrhythmia, or Irregular Heartbeat
28. Emphysema
29. Diabetes
30. Asthma
31. Cancer
32. Hepatitis C
33. Tuberculosis
34. Surveyor, do you observe signs or symptoms of a serious health condition?
35. Have you ever had problematic drug or alcohol use, abused drugs or alcohol, or told you do?
36. Have you consumed alcohol and/or drugs almost every day or every day for the past month?
37. Have you ever used injection drugs or shots in the last six months?
38. Have you ever been treated for drug or alcohol problems and returned to drinking or using drugs?
39. Have you used non-beverage alcohol like cough syrup, mouthwash, rubbing alcohol, cooking wine, or anything like that in the past six months?
40. Have you blacked out because of your alcohol or drug use in the past month?
41. Surveyor, do you observe signs or symptoms of problematic alcohol or drug use?
42. Ever been taken to a hospital against your will for a mental health reason?
43. Gone to the emergency room because you weren't feeling 100% well emotionally or because of your nerves?
44. Spoken with a psychiatrist, psychologist or other mental health professional in the last six months because of your mental health - whether that was voluntary or because
45. Had a serious brain injury or head trauma?
46. Ever been told you have a learning disability or developmental disability?
47. Do you have any problems concentrating and/or remembering things?
48. Surveyor, do you detect signs or symptoms of severe, persistent mental illness or severely compromised cognitive functioning?
49. Have you had any medicines prescribed to you by a doctor that you do not take, sell, had stolen, misplaced, or where the prescription was never filled?
50. Yes or No - Have you experienced any emotional, physical, psychological, sexual or other type of abuse or trauma in your life which you have not sought help for, and/or which has caused your homelessness?

**SCORING SUMMARY**

A. HISTORY OF HOUSING AND HOMELESSNESS

B. RISKS

C. SOCIALIZATION & DAILY FUNCTIONING

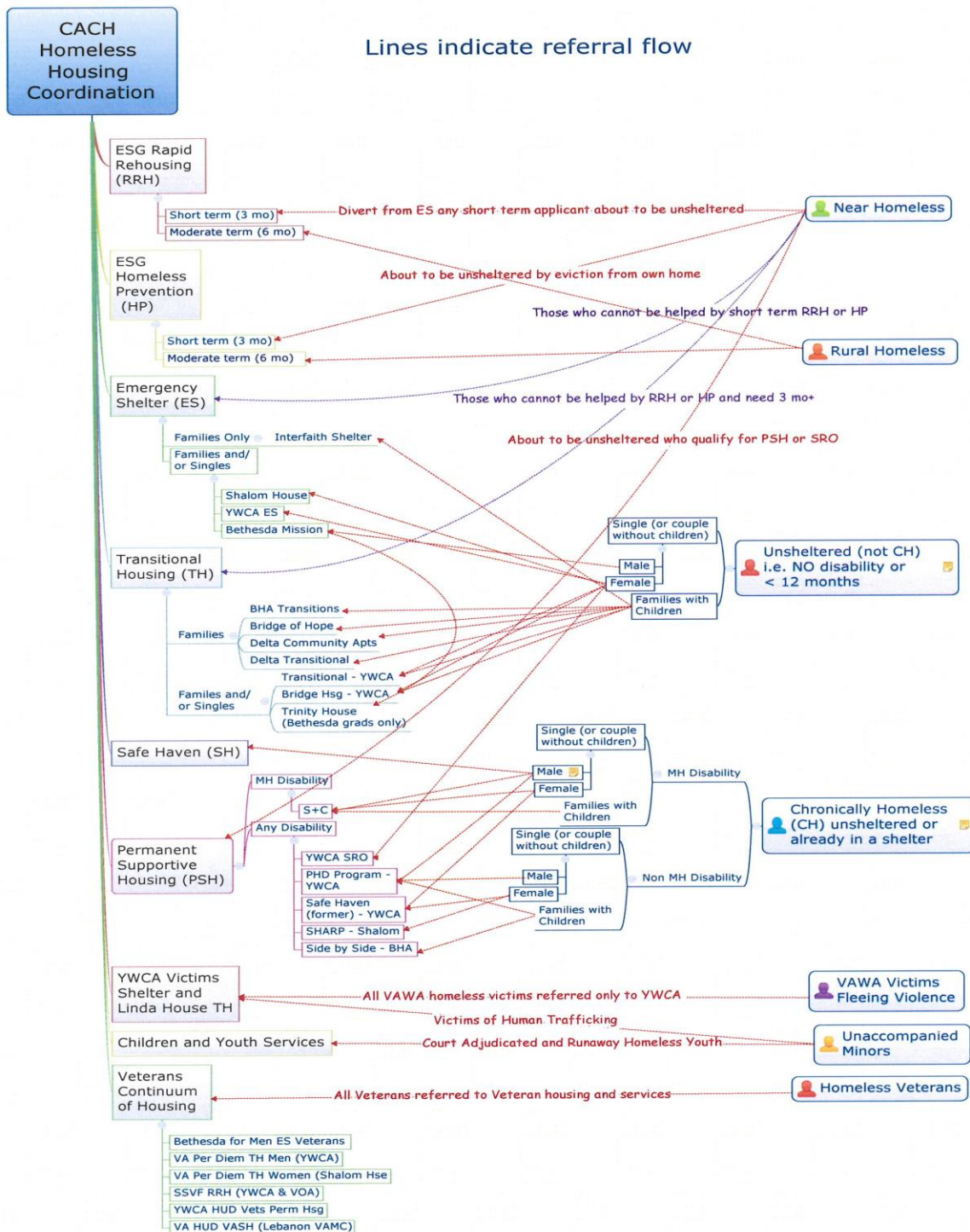
D. WELLNESS

PRE-SCREEN TOTAL

# CAPITAL AREA COALITION ON HOMELESSNESS CoC PA501 – GOVERNANCE CHARTER

## Attachment 3:

### CACH HOMELESS HOUSING COORDINATED ENTRY FLOW



**Capital Area Coalition on Homelessness (CACH)  
COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions**

**COORDINATED ENTRY REFERRAL TOOL (CERT)**

# Capital Area Coalition on Homelessness (CACH) COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions

Coordinated Entry Assessment and Referral's (CEAR) purpose is to triage and prioritize the following Target Populations: unsheltered, chronically homeless, unaccompanied children/ youth up to age 24.

Target population referrals are offered to be on a prioritized list for possible housing and for a CEAR agency to contact them.

## A. REFERRAL of target population upon initial contact:

1. Use CACH's Coordinated Entry Referral Tool (CERT) [CACHpa.org](http://CACHpa.org) to determine first placement of homeless persons, and if the referral is in a target population.

CAPITAL AREA COALITION ON HOMELESSNESS (CACH) FOR DAUPHIN COUNTY AND THE CITY OF HARRISBURG, PENNSYLVANIA		
WHERE TO FIRST REFER SOMEONE WHO IS HOMELESS IN DAUPHIN COUNTY AND HARRISBURG, PA		
CACH COORDINATED ENTRY REFERRAL TOOL (CERT) YES /NO QUESTIONS, IF "NO" JUST LEAVE/CHOOSE BLANK.		
IS THE HOMELESS APPLICANT CURRENTLY...	ANSWER BOX	MESSAGES
1 Homeless because of fleeing violence (domestic violence, sexual assault, dating violence, stalking) or human trafficking?		
2 A Minor (Not with adult. Not a victim of trafficking?) <small>THIS IS A PRIORITY HOMELESS POPULATION GROUP! Ask if the participant is willing to be in a "PRIORITY GROUP" for a CACH agency to contact them. If yes, then print and fill out the "Priority Population Release" (found in the YELLOW TAB "RELEASES" below) Send both that form AND this one with its answers to CACH.</small>		
3 In REMOTE RURAL part of Dauphin County? i.e. NOT in the City of Harrisburg, or with a Harrisburg address, Steelton, Middletown.		
4 Has the client ever served in the military/national guard? <small>Ask if the applicant is willing to be on a Homeless Veterans Priority Group for a CACH Homeless Veterans' Committee to contact. If so, print and fill out the Homeless Veteran - Release form (found in the YELLOW TAB "RELEASES" below) and send/scan/fax it to CACH.</small>		
5 Sleeping outside or in a place not meant for habitation e.g., car, camp, bridge, abandoned building, etc.?		
6 Sleeping outside or at a place not meant for habitation, or at an emergency shelter, or safe haven, <u>EBB</u> the past 12 months, or 12 months total over 4 or more times in past 3 years? <u>AND</u> , has a disability?		
7 Only answer if the previous question was "Yes": Is the disability Mental Health or Developmental?		
8 Not unsheltered but unstably housed e.g. couch surfing, doubled up not on a lease, and has to leave?		
9 About to be evicted from housing that they rent?		
10 Needs only a one time or (up to) 3 months rent/ utility assistance to not be homeless?		
11 Is with or is without accompanying dependents (minors)? Must pick an answer		
12 Is An Adult (not a family dependent) Age 18 - 24?		
13 Gender and Household Status. Must pick an answer	Unaccompanied Female	
HOMELESS HOUSING PROGRAM(S) OF FIRST REFERRAL FOR THE APPLICANT		
	NAME OF HOUSING PROGRAM	CONTACT INFORMATION
1		
2		
3		
4		
5		
6		
7		


For more information contact CACH at 717-255-6587 [www.cachpa.org](http://www.cachpa.org)

2. "Release for Referral" for target priority participants.  
CERT has a "release for referral," or use your own with the following components
  - a. Name, phone number and/or email, and signature for release of person(s) referred
  - b. What their target homeless population is and
  - c. List any housing and outreach organization serving that population:
  - d. Your (referring) entity's name and phone/email.

Then Fax or email the release of referral to CACH at fax number 717-238-5342 or [dritchey@hra-harrisburpa.org](mailto:dritchey@hra-harrisburpa.org) respectively.



**Capital Area Coalition on Homelessness (CACH)  
COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions**

 <b>Capital Area Coalition on Homelessness</b> <u>Capital Area Coalition on Homelessness (CACH)</u> <u>Homeless Priority Population - Permission &amp; Release of Information</u>		
First Name	Middle Initial	Last Name
Contact Information (Phone or Email) If you do not have a phone or email address is there some way to contact you? For example, through an agency that provides you services, etc.		
<p>I agree to be on a (CACH) Homeless Priority Roster so that a member agency from CACH's Homeless Priority Populations Committee (Priority Committee) may reach out to me for housing and/or other services that I may be eligible for and interested in.</p> <p>I agree for information by me to be shared within this committee</p> <p>I allow (this agency) _____ to share my information with CACH's Priority Committee for the purposes of referral.</p> <p>This consent will end one year from the date it is signed:</p>		
Client Signature _____ (IF DONE THROUGH PHONE, JUST WRITE VERBAL CONSENT)		Date _____
Administering Agency: _____		Contact: _____
Administering Agency Phone /Email: _____		
<p>Please submit this Permission/Release <b>AND</b> the Coordinated Entry Referral Tool (CERT) to the <u>Capital Area Coalition on Homelessness</u>. Fax 717-238-5342, <a href="mailto:dritchey@hra-harrisburgpa.org">dritchey@hra-harrisburgpa.org</a>. If you have access to HMIS you may keep this on file after entering client into CACH-CEAR program and email to notify us along with client #.</p> <p style="text-align: center;">CACH 10 North Second Street, Suite 405, Harrisburg, PA 17101 (717) 255-6587 <a href="http://www.cachpa.org">www.cachpa.org</a></p>		

Agencies using CACH's Homeless Management Information System (HMIS) can maintain their release on file and indicate so in the relevant HMIS CEAR assessment.

3. Enter Client into **CACH - CEAR PROGRAM in HMIS**

The participant is entered by referral agencies with HMIS access into "CACH-CEAR." (See B.3 for instructions on enrolling into CACH CEAR and a CEAR Assessment).

Non-HMIS entities should scan/fax referral **BOTH** the CERT form and Release which will then be entered into HMIS by CACH using initial information from those two forms.

Each time anyone enters a CEAR referral into HMIS, be sure to email CACH [dritchey@hra-harrisburgpa.org](mailto:dritchey@hra-harrisburgpa.org) so that the process of contact the client begins.

Participants can still simultaneously be enrolled in other programs e.g. shelter, until they place into next step housing and are entered there in HMIS and closed out of CEAR.

**B. CONTACT REFERRAL FOR CEAR ASSESSMENT**

1. **Contact Agency Assignment (CAA)** is the housing program assigned through rotation to contact the next referral that is appropriate for their housing per Coordinated Entry.
  - a. If referral is in shelter, that shelter is the CAA and administers the CEAR assessment.
  - b. CACH (until further notice) will notify the CAA that is next on the rotation.
2. Contact Procedures:
  - a. Initiate contact within 48 hours of receiving your referral.
  - b. Arrange for contact most accessible for the client; whether over the phone, meeting at a safe public place, or your office.

**COORDINATED ENTRY  
ASSESSMENT REFERRAL (CEAR)**  
**Instructions**

**COORDINATED ENTRY ASSEMENT AND REFERRAL (CEAR)**

**Capital Area Coalition on Homelessness (CACH)  
COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions**

3. **CEAR Assessment:** The CEAR Assessment is in HMIS and filled out when enrolling the person into the CACH-CEAR program.
  - a. Find or create this client in HMIS.
  - b. When you create or pull up a client, the program asks if you want to backdate. Select “Use current system date” (*Doing so sets to the current date and 12:00 am. This is important because you update, you must backdate and backtime to the date AND time of the original entry. This way, since the default time (12:00 am) is set, you will only need to backdate without worrying about entering the time.*)
  - c. Go to the Entry/Exit tab in Bowman HMIS and
    - a. Select “Add Entry/Exit” to enroll the applicant into the CACH-CEAR program
    - b. Choose CEAR from the “Program” picklist in opening window.
    - c. Choose HUD as the assessment “type” (even if you are a Path provider).

The screenshot displays the Bowman HMIS Client Profile interface. The main window shows the 'Client - (3729) Example, Anlie INACTIVE' profile. The 'Entry / Exit' tab is selected, and the 'Add Entry / Exit' button is highlighted. A yellow box labeled '2. Add entry to enroll into CEAR and create the CEAR entry assessment' points to this button. The 'Entry Data - (3729) Example, Anlie' form is open, showing the 'Program' dropdown set to 'Capital Area Coalition on Homelessness (1)'. The 'Provider' dropdown is set to 'CACH-CEAR (100)', with a yellow box labeled '3. CHANGE PROVIDER TO CACH-CEAR (101)' pointing to it. The 'Type' dropdown is set to 'HUD', with a yellow box labeled '4. UNDER "TYPE" SELECT "HUD"' pointing to it. The 'Entry Date' is set to '08 / 09 / 2017'. The 'Household Members' section shows 'This Client is not a member of any Households.' The 'Save & Continue' and 'Cancel' buttons are at the bottom right.

- e. Under the CEAR program only the *CEAR Case Review* Assessment is available.
- f. Fill out the CEAR Case Review information needed including the embedded pertinent types of VI-SPDAT sub-assessment.

## Capital Area Coalition on Homelessness (CACH) COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions

**CEAR Case Review**
Entry Date: 08/09/2017 01:38:28 PM

<div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;"> <b>Active *</b></div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">If Not Active - Reason</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Permission/ROI</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Contact Assigned Agency (CAA)</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">CAA - Staff Name</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Date of Initial Contact by CAA</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Client Phone</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Client Email Address</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Other Contact Name</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Other Contact/Friend Phone Number</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Number in Household (Including Client)</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Gender, Age, relationship of every family member e.g. CM5 chid/male/5yr.</div> <div style="background-color: #f2f2f2; padding: 2px; margin-bottom: 2px;">Target Population Type</div> <div style="background-color: #f2f2f2; padding: 2px;">Where was(is) client sleeping before assessment?</div>	<div style="margin-bottom: 5px;">-Select- </div> <div style="margin-bottom: 5px;">-Select- </div> <div style="margin-bottom: 5px;">-Select- </div> <div style="margin-bottom: 5px;">-Select- </div> <div style="margin-bottom: 5px;"> <input type="text"/> / <input type="text"/> / <input type="text"/> </div> <div style="margin-bottom: 5px;"><input type="text"/> </div> <div style="margin-bottom: 5px;"><input type="text"/> </div> <div style="margin-bottom: 5px;"><input type="text"/> </div> <div style="margin-bottom: 5px;"><input type="checkbox"/> </div> <div style="margin-bottom: 5px; height: 60px; border: 1px solid #ccc; position: relative;"> <div style="position: absolute; bottom: 5px; right: 5px; color: #ccc; font-size: 0.8em;">G</div> </div> <div style="margin-bottom: 5px;">-Select- </div> <div style="margin-bottom: 5px;">-Select- </div>
---	---

Paper-based CEAR Assessment and VI-SPDATs are available, yet need to be entered in HMIS.

### C. PRIORITIZED HOUSING WAITLIST:

1. Fill out Appropriate VI-SPDAT (family or single, or Transition Age Youth if 18-24 and single) sub-assessments that are part of the CEAR Assessment in HMIS.

**VI-SPDAT v2.0 (USE THIS ASSESSMENT FOR SINGLES NOT FAMILIES)**

Start Date *	PRE-SURVEY	A. HISTORY OF HOUSING AND HOMELESSNESS	B. RISKS	C. SOCIALIZATION & DAILY FUNCTIONS	D. WELLNESS	GRAND TOTAL
<input type="button" value="Add"/>						

**VI-FSPDAT v2.0 (USE THIS FOR FAMILIES INCLUDING 18-24 YR OLD HEAD OF FAMILIES)**

Start Date *	PRE-SURVEY	A. HISTORY OF HOUSING AND HOMELESSNESS	B. RISKS	C. SOCIALIZATION & DAILY FUNCTIONS	D. WELLNESS	E. FAMILY UNIT	GRAND TOTAL
<input type="button" value="Add"/>							

**TAY-VI-SPDAT v1.0 (USE THIS FOR UNACCOMPANIED MINORS, OR 18-24 YRS BUT WHO ARE SINGLE i.e. NOT A FAMILY WITH CHILDREN)**

Start Date *	PRE-SURVEY	A. HISTORY OF HOUSING AND HOMELESSNESS	B. RISKS	C. SOCIALIZATION & DAILY FUNCTIONS	D. WELLNESS	GRAND TOTAL
<input type="button" value="Add"/>						

The CEAR assessment and VI-SPDAT sub-assessment information will cascade in order of priority into Housing Waitlists reports relevant to their Coordinated Entry.

2. The Housing Waitlists can be created on your dashboard for quick access. Instructions on how to put it on your HMIS Home page are located in “System News” on the home page.

## Capital Area Coalition on Homelessness (CACH) COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions

The screenshot shows the CACH Home Page Dashboard. The sidebar on the left contains links for Home, ClientPoint, ResourcePoint, SkanPoint, Reports, Admin, and Logout. The main content area is divided into several sections. The 'System News (2)' section has two items: 'CREATE THE COORDINATED ENTRY HOUSING WAITING LIST IN YOUR HOME PAGE... YOU ARE REQUIRED TO ACCESS THIS FOR ANY (NON ES) OPENINGS' and 'CREATE A CLIENT COUNTS REPORT IN YOUR HOME PAGE'. The 'Counts Report' section shows two metrics: 'Clients With An Entry But No Exit: 41' and 'Clients With Recent Exits: 34'. Below this, another set of metrics shows 'Clients With An Entry But No Exit: 28' and 'Clients With Recent Exits: 0'. The 'ART Report' section is highlighted with a yellow circle and a red arrow. A red text box points to the 'CEAR Housing Waitlists' link, stating 'THIS IS THE ART REPORT CEAR HOUSING WAITLIST CLICK ON VIEW ENTIRE REPORT'. The 'ART Report' section also includes a table with columns for Client ID, Type, Date, and Time Remaining, and a table with columns for Client First Name, Client Middle Name, Client Last Name, Date of Initial Contact by CAA, VI-SPDAT HISTORY OF HOMELESSNESS SCORE, VI-SPDAT TOTAL SCORE, and Target Population Type.

Additionally you can access the CEAR Housing Waitlist report in the following ways...

- a. The Housing Waitlist Report with the separate housing waitlist of referrals is found on HMIS > Reports > Advanced Reporting Tool (ART) > Scheduled Reports > “CEAR Housing Waitlist List” OR
- b. If not found in your “Scheduled Reports,” you can “schedule” the report on HMIS > Reports > Advanced Reporting Tool (ART) > Art Browser > Public Folder > CEAR (Subfolder) > “CEAR Housing Waitlist.
3. The CEAR Housing Waitlist Report Tabs are
  - a. All CEAR Clients
  - b. PSH – MH-ID (Permanent Supportive Housing for MH/ID eligible);
  - c. PSH – Non MH-ID (Permanent Housing for disability other than MH/ID)
  - d. PH – Permanent Housing (without supportive services e.g. YWCA SRO)
  - e. SH (Save Haven)
  - f. TH (Transitional Housing) for unsheltered and transition age youth.
  - g. ESG-RRH (ESG rapid rehousing)
  - h. CoC – RRH (Continuum of care rapid rehousing)

Whenever your housing program has an opening, find your appropriate housing tab check first for any CEAR client referrals because they are the community coordinated entry priority.

## Capital Area Coalition on Homelessness (CACH) COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions

ALL CEAR Clients

Client Id	Client First Name	Client Middle Name	Client Last Name	Date of Initial Contact by CAA	VI-SPDAT- HISTORY OF HOMELESSNESS SCORE	VI-SPDAT - TOTAL SCORE	Target Population Type	Number in Household (including client)	Gender, Age, relationship of every family member	Type of Planned Housing Intervention	If "Other" Type of Housing Intervention, Please Specify	Type of Planned Housing Intervention B	Type of Pl Housing Interventio
<p>THE VARIOUS TYPES OF HOUSING WAITLISTS ARE IN THE TABS BELOW.</p> <p>CLIENTS ARE LISTED IN ORDER OF RANK/NEXT INTERVIEW</p>													

[All CEAR Clients](#) | 
 [PSH - MHID Required](#) | 
 [PSH - Any Disability](#) | 
 [Safe Haven for Men](#) | 
 [PH without Supportive Services](#) | 
 [TH for Youth or Unsheltered](#) | 
 [ESG - Rapid Rehousing](#) | 
 [CoC BSH](#) | 
 [Other Ho](#)

### CLIENT REVIEW:

1. The CEAR Committee will regularly convene to review the **CEAR Case Review List (Report)** of all referrals' CEAR Assessments and updates
2. The CEAR Case Review List can be created on your dashboard for quick access. Instructions on how to put the review list on your HMIS Home page are located in the "System News" box on the home page (See Image in C.2. above)  
Additionally you can access the report in the following ways...
  - a. on your HMIS homepage, OR if not there then go to
  - b. HMIS > Reports > Advanced Reporting Tool (ART) > Scheduled Reports > "CEAR Case Review List," OR if not in "Scheduled Reports," then schedule it by going to
  - c. HMIS > Reports > Advanced Reporting Tool (ART) > Art Browser > Public Folder > CEAR (Subfolder) > "CEAR Case Review List."

### D. TEMPORARY AGENCY ASSIGNMENT (TAA):

1. CEAR Committee will assign each participant a TAA CEAR housing agency as the intermediate contact.
2. TAA informs the client that they are the intermediate contact to inform of next openings, which may or may not be the TAA's program, and provides minimal case coordination.

### E. UPDATING/ ADDING

1. When updating or adding information, to show up on reports, they have to be changes or alterations of the original CEAR entry assessment and to do this you have to replicate the exact date and time. In otherwords, go to the "Entry/Exit" tab, **\*BACKDATE\*** to the date AND time of the original CEAR entry assessment, edit to open, and change/update/add to the relevant fields.
2. For notes, just continue to add ongoing entries into the "Additional Notes" section.

**Capital Area Coalition on Homelessness (CACH)  
COORDINATED ENTRY ASSESSMENT REFERRAL (CEAR) Instructions**

**F. HOUSING PLACEMENT**

**\*IMPORTANT\* ALL HOUSING PROGRAMS (except shelters):**

**WHENEVER THERE IS AN OPENING IN YOUR HOUSING PROGRAM, LOOK UP THE WAITING LIST (FOR YOUR HOUSING TYPE) AND INTERVIEW THE TOP PERSON ON THAT LIST.**

1. WHENEVER there is an opening in your housing program, always first check the CEAR Housing Waitlist Report for your type of program. They are the community's Coordinated Entry priority.
2. Always start with the top person on your housing type waitlist report (as it is prioritized.)
3. Check the "additional notes" column to see if there are any issues with your program.
4. **Email/contact the TAA** to inform them you are interviewing and arrange the interview.
5. If the person is not accepted make note of that in the Additional notes/columns. Then move to the next person on the list if any.
6. **Contact the TAA always** to update whether that person was accepted or rejected and give pertinent information i.e. if accepted when the move in date is, etc.

If the person accepts and enrolls in the housing program, then he or she is closed out of CACH-CEAR in HMIS.

**G. CLOSE OUT**

1. A client is closed out if
  - a. They have successfully entered a housing program or self-resolved their housing need, or
  - b. They were unable to be contacted after three separate attempts, and there has been no active contact or follow up achievable in 30 days since the last contact.
  - c. Quarterly, clients are looked at to purge the lists. If a client has not been willing to accept multiple solutions in line with their coordinated entry path, then they are closed out as not wanting services.

**STEP 1:**

2. Change a client's CEAR Assessment from "Active" in the Active Status picklist to "No – (various reasons given in picklist)." Answer the next question "If No, what reason?"
3. If client found housing, answer the housing placement questions of the CEAR assessment.

**STEP 2:**

4. Exit client from CACH-CEAR program on HMIS Entry/Exit tab same way as any program.

**1-E1 – PUBLIC POSTING**

**15 DAY NOTIFICATION –**

**PROJECTS ACCEPTED AND RANKING**



## NOTICE TO APPLICANTS OF ACCEPTED PROJECT'S RANKING SCORE SCREENSHOT OF EMAILS TO EVERY APPLICANT AND OF BODY OF MESSAGE

### APPLICANTS INFORMED BY EMAIL:

- 1A.1.3. The CoC “DID NOT reject or reduce any project.” No applicant and project was rejected or reduced and all were informed of their application ranking at least 15 days before September 30<sup>th</sup> 2019 as required.
- The ranking tool, individual score, and rank table was attached in excel sheet through email.
- Below in blue highlight is a screenshot of the emails to YWCA; Shalom House, HACD; Gaudenzia; CCU; CACH; BHA-Side by Side, which are the applicant agencies of all the submitted projects.
- The Date stamp is September 12, 2019 circled in red
- The message in the body of each email is the same to each organization and is on the righthand side.

The screenshot shows the Outlook 'Sent Items' folder. A list of emails is displayed, with the following entries highlighted in blue:

TO	SUBJECT	SENT	SIZE
'Mary Qu...' YWCA Projects_Ranking Score 2019.xlsx		Thu 9/12/2019...	243 ...
'Denise ... SHARP-Ranking Score 2019.xlsx		Thu 9/12/2019...	82 KB
'Leah Ep... HACD Projects - Ranking Score 2019.xlsx		Thu 9/12/2019...	162 ...
'Yolanda ... Gaudenzia Delta Projects - Ranking Score 2019.xlsx		Thu 9/12/2019...	119 ...
'Darrel R... CCU Projects - Ranking Score 2019.xlsx		Thu 9/12/2019...	120 ...
'Bryan D... CACH-CES_&_HMIS-Ranking Score 2019.xlsx		Thu 9/12/2019...	36 KB
'Marilyn ... Side By Side-Ranking Score 2019.xlsx		Thu 9/12/2019...	81 KB

The right pane shows the email body for the selected email, 'YWCA Projects\_Ranking Score 2019.xlsx'. The email is from George Payne <gpayne@hra-harrisburgpa.org> to Mary Quinn, Rhonda H... and Bill Reed. The body text reads:

Dear YWCA of Greater Harrisburg,

The CoC Review and Ranking Committee met this afternoon to finalize the ranking of the 2019 HUD CoC applications and renewals for PA501. The Committee members comprise of non-CoC recipient agency representatives: Dan Eisenhauer - Dauphin County MH/A-ID; Jennifer Strehay - TFEC; Jennifer Wintermyer - CACH Chair and TCCA; Amber Field - United Way of the Capital Region, Franchon Dickinson - City of Harrisburg, and ex-officio facilitators for CACH: Bryan Davis - CACH Vice Chair and George Payne, HRA Projects Director serving CACH.

Attached is an excel work book with

- Tab 1 - CoC Project Rank Table
- Tab 2 - Rank Score Table for your agency's project(s)
- Tab 3 - APR generated from HMIS for October 1, 2017 - September 30, 2018\*

\*The Ranking table uses an APR generated from HMIS for your program for fiscal year October 1, 2017- September 30, 2018. If a DV or VAWA project that uses a non HMIS database then the latest APR provided was used, or if a new project with no APR yet the applicable scores were based on all submission scores averaged, as indicated on the Ranking Score Table section header or notations at respective questions.

The ranking results will also be publically posted at the CoC website: CACHPA.org before 9/15/2019. . If you have any questions please contact [gpayne@hra-harrisburgpa.org](mailto:gpayne@hra-harrisburgpa.org)

Thank you,  
George Payne  
George Payne

An 'Action Center' pop-up is visible in the bottom right corner, and the system clock in the bottom right corner shows 4:59 PM on 9/12/2019, which is circled in red.

**NOTICE TO APPLICANTS OF ACCEPTED PROJECT'S RANKING SCORE**  
**SCREENSHOT OF EMAILS TO EVERY APPLICANT AND OF BODY OF MESSAGE**

TO BE SAFE, WE SENT ANOTHER EMAIL (BELOW) TO ALL PROJECT APPLICANTS ON THE 15<sup>TH</sup> DAY (SEPT 16, 2019)  
PRIOR TO SUBMISSION TO MAKE CLEAR THAT THEIR RANKED PROJECTS WERE ALL ACCEPTED.

FW: FY 2019 CoC Program Competition – Deadline Reminder: 15 Days Remaining - Message (HTML)

FILE MESSAGE ESET ADOBE PDF

Mon 9/16/2019 3:23 PM

George Payne <gpayne@hra-harrisburgpa.org>

FW: FY 2019 CoC Program Competition – Deadline Reminder: 15 Days Remaining

To: 'Marilyn Bellesfield'; 'Mary Quinn'; 'Bryan Davis'; 'Darrel Reinford'; 'Yolanda Finger'; 'Denise Britton'

Cc: 'George Payne'

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Dear CoC Applicants (Brethren Housing, Capital Area Coalition on Homelessness, Christian Churches United, Dauphin County Housing Authority, Shalom House, YWCA,):

As noted below today is the 15<sup>th</sup> day remaining before submission deadline to HUD for the CoC of September 30, 2019. Per HUD regulations...

**THIS EMAIL IS TO CONFIRM THAT ALL YOUR PROJECTS AS RANKED IN OUR NOTICE TO YOU ON 9/12/2018 HAVE ALL BEEN ACCEPTED BY CACH AND WILL BE SUBMITTED AS RANKED TO HUD FOR THE COC COMPETITION**

From: HUD Exchange Mailing List [mailto:news@hudexchange.info]

Sent: Monday, September 16, 2019 3:09 PM

To: =?utf-8?Q?=<gpayne@hra-harrisburgpa.org>

Subject: FY 2019 CoC Program Competition – Deadline Reminder: 15 Days Remaining

Is this email not displaying correctly? [View it in your browser.](#)

Resources and assistance to support HUD's community partners

Home | Programs | Resources | Training

**FY 2019 CoC Program Competition – Deadline Reminder: 15 Days Remaining**

There are **15 days remaining** until the application submission deadline for the [Fiscal Year \(FY\) 2019 Continuum of Care \(CoC\) Program Competition](#). The FY 2019 CoC Consolidated Applications, that includes the CoC Application and CoC Priority Listing with all project applications either approved and ranked or rejected, are **due Monday, September 30, 2019 by 8:00 PM EDT**.

Please allow ample time to complete your FY 2019 CoC Consolidated Application, and **do not** wait until the last minute to submit via e-snaps to HUD. HUD strongly recommends that Collaborative Applicants submit their applications at least 64 hours before the deadline.

3:24 PM 9/16/2019

# PUBLIC POSTING OF RANK RESULTS ON SEPTEMBER 13, 2019

## 1. ON CACH WEBSITE [cachpa.org](http://cachpa.org)



Provider Search - ServicePoint x FBI is investigating Harrisburg Sc... Capital Area Coalition on Homele... +

Not secure | [cachpa.org](http://cachpa.org)

Apps County of Dauphin... Appian for Federal... G3™ Front Office Housing and Urban... HDX 2.0 Homelessn... Ask A Question - H... Sage: Log in ServicePoint Mediware Custom... Other bookmarks

English

### News & Public Postings

The CACH Review and Ranking Committee has reviewed all applications for submission for the 2019 U.S. Department of Housing & Urban Development's Continuum of Care NOFA – and has ranked them for submission:


(CACH is the Designated Continuum of Care Lead Agency for PA-501)

### Harrisburg/Dauphin County Continuum of Care (PA-501)

The List of applications for the 2019 CoC Application to HUD in order of Scored Rank are:

Rank	Agency/Applicant	Project
1	YWCA OF GREATER HARRISBURG	2019 YW Veterans Housing (PA0474L3T011809)
2	YWCA OF GREATER HARRISBURG	2019 YWCA Joint TH-RRH Renewal
3	Capital Area Coalition on Homelessness	HMIS RENEWAL APPLICATION FY2019 (PA0090L3T011809)
4	Housing Authority of the County of Dauphin	Dauphin Co. Housing Authority Renewal 2019
5	Gaudenzia Foundation, Inc.	DELTA RRH 7 units FY2019
6	Housing Authority of the County of Dauphin	Dauphin Co. 2008 S+C Expansion Renewal 2019
7	YWCA OF GREATER HARRISBURG	2019 PHD Renewal
8	Christian Churches United	HELP Ministries Rapid Rehousing
9	YWCA OF GREATER HARRISBURG	2019 Safe Haven Permanent Supportive Housing Renewal
10	YWCA OF GREATER HARRISBURG	2019 Housing for Victims of Human Trafficking Renewal
11	Housing Authority of the County of Dauphin	S+C 2011 Expansion 2019
12	Brethren Housing Association	Side By Side
13	Gaudenzia Foundation, Inc.	DELTA RRH 3 units FY2019
14	Shalom House	SHARP
15	Christian Churches United	Susquehanna Harbor Safe Haven
16	Capital Area Coalition on Homelessness	PA 501 Coordinated Entry System
17	Gaudenzia Foundation, Inc.	The Delta Communities Rapid Rehousing D.V.

Website Posting September 13, 2019



DATE OF SCREENSHOOT 9-13-2019

# PUBLIC POSTING OF RANK RESULTS ON SEPTEMBER 13, 2019

## 2. BY EMAIL TO CACH LISTSERV

Provider Search - ServicePoint x FBI is investigating Harrisburg Sc x 2019 Continuum of Care Applica x +

mailchi.mp/1e80394d052f/2019-continuum-of-care-applications-reviewed-ranked?e=6836d4c689 <-- Mailchimp address of CACH list serv for web link

Apps County of Dauphin... Appian for Federal... G3™ Front Office Housing and Urban... HDX 2.0 Homeless... Ask A Question - H... Sage: Log in ServicePoint Mediware Custome... Other bookmarks

Subscribe Past Issues Translate RSS



### HUD 2019 Continuum of Care Application Review & Ranking

The CACH Review and Ranking Committee has reviewed all applications for submission for the 2019 U.S. Department of Housing & Urban Development's Continuum of Care NOFA - and has ranked them for submission:

(CACH is the Designated Continuum of Care Lead Agency for PA-501)

#### Harrisburg/Dauphin County Continuum of Care (PA-501)

The List of applications for the 2019 CoC Application to HUD in order of Scored Rank are:

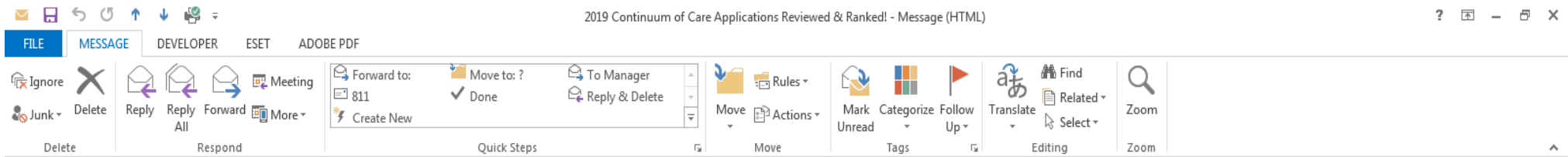
Rank	Agency/Applicant	Project
1	YWCA OF GREATER HARRISBURG	2019 YW Veterans Housing (PA0474137011809)
2	YWCA OF GREATER HARRISBURG	2019 YWCA Joint TH-RRH Renewal
3	Capital Area Coalition on Homelessness	HMIS RENEWAL APPLICATION FY2019 (PA0090L37011809)
4	Housing Authority of the County of Dauphin	Dauphin Co. Housing Authority Renewal 2019
5	Gaudenzia Foundation, Inc.	DELTA RRH 7 units FY2019
6	Housing Authority of the County of Dauphin	Dauphin Co. 2008 S+C Expansion Renewal 2019
7	YWCA OF GREATER HARRISBURG	2019 PHD Renewal
8	Christian Churches United	HELP Ministries Rapid Rehousing
9	YWCA OF GREATER HARRISBURG	2019 Safe Haven Permanent Supportive Housing Renewal
10	YWCA OF GREATER HARRISBURG	2019 Housing for Victims of Human Trafficking Renewal
11	Housing Authority of the County of Dauphin	S+C 2011 Expansion 2019
12	Brethren Housing Association	Side By Side
13	Gaudenzia Foundation, Inc.	DELTA RRH 3 units FY2019
14	Shalom House	SHARP
15	Christian Churches United	Susquehanna Harbor Safe Haven
16	Capital Area Coalition on Homelessness	PA 501 Coordinated Entry System
17	Gaudenzia Foundation, Inc.	The Delta Communities Rapid Rehousing D.V.

Website Posting September 13, 2019

11:36 AM 9/13/2019

Date and time stamp of weblink of this email to CACH Listserv - 9/13/2019 (over 15 days prior to deadline)

Email to CoC listserv (addressss only shows individual reicpient email address)



Fri 9/13/2019 11:35 AM

Deborah Ritchey <dritchey@hra-harrisburgpa.org>

2019 Continuum of Care Applications Reviewed & Ranked!

To: gpayne@hra-harrisburgpa.org

If there are problems with how this message is displayed, click here to view it in a web browser.

**HUD 2019 Continuum of Care  
Application Review & Ranking**

The CACH Review and Ranking Committee has reviewed all applications for submission  
for the 2019 U.S. Department of Housing & Urban Development's Continuum of Care NOFA  
- and has ranked them for submission:

(CACH is the Designated Continuum of Care Lead Agency for PA-501)

**Harrisburg/Dauphin County Continuum of Care (PA-501)**

The List of applications for the 2019 CoC Application to HUD in order of Scored Rank are:

Rank	Agency/Applicant	Project
1	YWCA OF GREATER HARRISBURG	2019 YW Veterans Housing (PA0474L3T011809)
2	YWCA OF GREATER HARRISBURG	2019 YWCA Joint TH-RRH Renewal
3	Capital Area Coalition on Homelessness	HMIS RENEWAL APPLICATION FY2019 (PA0090L3T011809)
4	Housing Authority of the County of Dauphin	Dauphin Co. Housing Authority Renewal 2019
5	Gaudenzia Foundation, Inc.	DELTA RRH 7 units FY2019
6	Housing Authority of the County of Dauphin	Dauphin Co. 2008 S+C Expansion Renewal 2019
7	YWCA OF GREATER HARRISBURG	2019 PHD Renewal
8	Christian Churches United	HELP Ministries Rapid Rehousing
9	YWCA OF GREATER HARRISBURG	2019 Safe Haven Permanent Supportive Housing Renewal
10	YWCA OF GREATER HARRISBURG	2019 Housing for Victims of Human Trafficking Renewal
11	Housing Authority of the County of Dauphin	S+C 2011 Expansion 2019
12	Brethren Housing Association	Side By Side
13	Gaudenzia Foundation, Inc.	DELTA RRH 3 units FY2019
14	Shalom House	SHARP
15	Christian Churches United	Susquehanna Harbor Safe Haven
16	Capital Area Coalition on Homelessness	PA 501 Coordinated Entry System
17	Gaudenzia Foundation, Inc.	The Delta Communities Rapid Rehousing D.V.

Website Posting September 13, 2019




Date of email to CoC Listserv



## Social Media: Facebook and Twitter Posting of Projects Accepted and Ranked

### Facebook


**Capital Area Coalition on Homelessness**  
 Published by Bryan Davis [?] · September 17 at 12:12 PM ·


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### Harrisburg/Dauphin County Continuum of Care (PA-501)





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Website Posting September 13, 2019




150 People Reached
 19 Engagements
 [Boost Post](#)

 2
  Comment
  Share
  1 Share

 Like
  Comment
  Share
 

### Twitter


**CACH PA**  
 @cach\_pa


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Website Posting September 13, 2019



12:13 PM · Sep 17, 2019 · [Twitter Web App](#)

[View Tweet activity](#)

**1-E1 – PUBLIC POSTING**

**15 DAY NOTIFICATION –**

**PROJECTS REJECTED OR REDUCED**

**NO PROJECTS WERE REJECTED OR REDUCED.**

**1-E1 – PUBLIC POSTING**

**30 DAY LOCAL COMPETITION DEADLINE**





## *Capital Area Coalition on Homelessness*

*...to educate and mobilize our community and coordinate services to prevent and reduce homelessness in the Capital Region.*

**The 2019 Continuum of Care (CoC) Competition Notice of Funding Availability (NOFA) renewal and competition for homeless assistance projects funded by US-HUD is now open.**

If your agency is interested in applying for funding for homeless projects within the scope of this competition please read the entirety of the NOFA by HUD including the summary of what is new and changed.

[2019 CoC Notice of Funding Application \(NOFA\) document](#)

[NOFA Homepage](#)

[Additional Links](#)

### **Process to Apply:**

The [Capital Area Coalition on Homelessness](#) (CACH) is the Collaborative Agency assigned to submit the single CoC application for the Continuum of Care PA501 whose jurisdiction is the City of Harrisburg and the County of Dauphin, Pennsylvania.

Agencies applying for project funding or renewals submit their project proposal through HUD's E-SNAP system which by regulation requires approval and initial processing by the CoC Collaborative Agency, CACH. Agencies therefore have to create an agency membership on ESNAPS AND have a valid DUNS number and affiliation requisite for agency applying for most federal funding (See CoC Competition NOFA, III.)

All projects are ranked by several categories required by HUD including but not limited to Continuum of Care priorities, agency performance or capacity, compliance to pertinent regulations, HUD specific outcomes, sustainability, and participation in the Continuum of Care.

**CACH welcomes all new project and renewals from to submit for this competition including from entities that have not submitted before.**

If you are interested in applying for a **NEW project and/or an Agency NEW** to this application i.e. has not submitted before under CoC PA501 application, please submit a short email detailing your agency name and the type of project you wish to submit BASED only on the type of NEW projects allowed by HUD for this NOFA (See CoC Competition NOFA V B.2). Send the email to [gpayne@hra-harrisburgpa.org](mailto:gpayne@hra-harrisburgpa.org) no later than August 9, 2019

### **What's New (Changes) for the FY 2019 CoC Program Competition**

This list is not exhaustive and additional details are in the FY 2019 CoC Program Competition NOFA

- *Project Expansion (found in NOFA: III.C.2.j, V.B.2.e.(2), V.B.3.a.(5))*  
The process by which a renewal project applicant submits a new project application to expand its current operations by adding units, beds, persons served, services provided to existing program participants, or in the case of HMIS, increase the current HMIS activities within the CoC's geographic area.
- *Domestic Violence Bonus.* \$181,847 is available in DV bonus for CoCs to create the following project types to serve VAWA victims:
  - Permanent Housing-Rapid Rehousing (PH-RRH);
  - Joint Transitional Housing (TH) and Permanent Housing-Rapid Rehousing (PH-RRH) component project; and
  - Supportive Services Only-Coordinated Entry (SSO-CE).
- *Bonus and Reallocation (III.B.2.c, III.B.2.t, V.B.2.d.(1), V.B.3.a.(3), V.B.3.a.(5) )*  
\$90,942 is available for bonus above the Annual Renewal Demand (ARD). CoCs may submit new project applications under the CoC Bonus and reallocation process.

#### **Existing features continued from previous year:**

- *Consolidated Project.* Eligible renewal project applicants will have the ability to consolidate two or more (limit of four) eligible renewal projects into one project application during the application process. (Section II.B.4).
- *Transition Projects:* Project applicants can transition an existing renewable component (e.g., TH) to another component (e.g., PH-RRH). To take advantage of the transition grant, the project applicant must use the reallocation process to eliminate at least one an existing eligible renewal component to a project for one of the eligible new project components: PH-PSH, PH-RRH, Joint TH and PH-RRH, dedicated HMIS, or SSO-CE.

#### **Timeline:**

- July 3, 2019 - NOFA announcement released by HUD

#### **FOR APPLICANTS/RENEWALS YOU NEED TO SUBMIT ON OR BEFORE:**

- **August 9, 2019** – New Project (non-renewal, bonus) intent email to [gpayne@harrisburgpa.org](mailto:gpayne@harrisburgpa.org)
- **August 30, 2019 – Project Application.** All project applications are required to be submitted to CACH in e-snaps.
- **September 15, 2019 - CACH Notification to Project Applicants.** CACH will notify whether project application(s) will be accepted and ranked on the CoC Priority Listing, rejected, or reduced by the CoC. Where a project application is being rejected or reduced, CACH will indicate the reason(s) for the rejection or reduction in writing outside of *e-snaps*.
- **September 30, 2019, 8:00 EST - CoC Submission to HUD**

If you have any questions please contact George Payne at 717-712-8367 or [gpayne@harrisburgpa.org](mailto:gpayne@harrisburgpa.org)

Thank you, CACH

## **1-E1 – PUBLIC POSTING**

### **LOCAL COMPETITION ANNOUNCEMENT**

Informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition

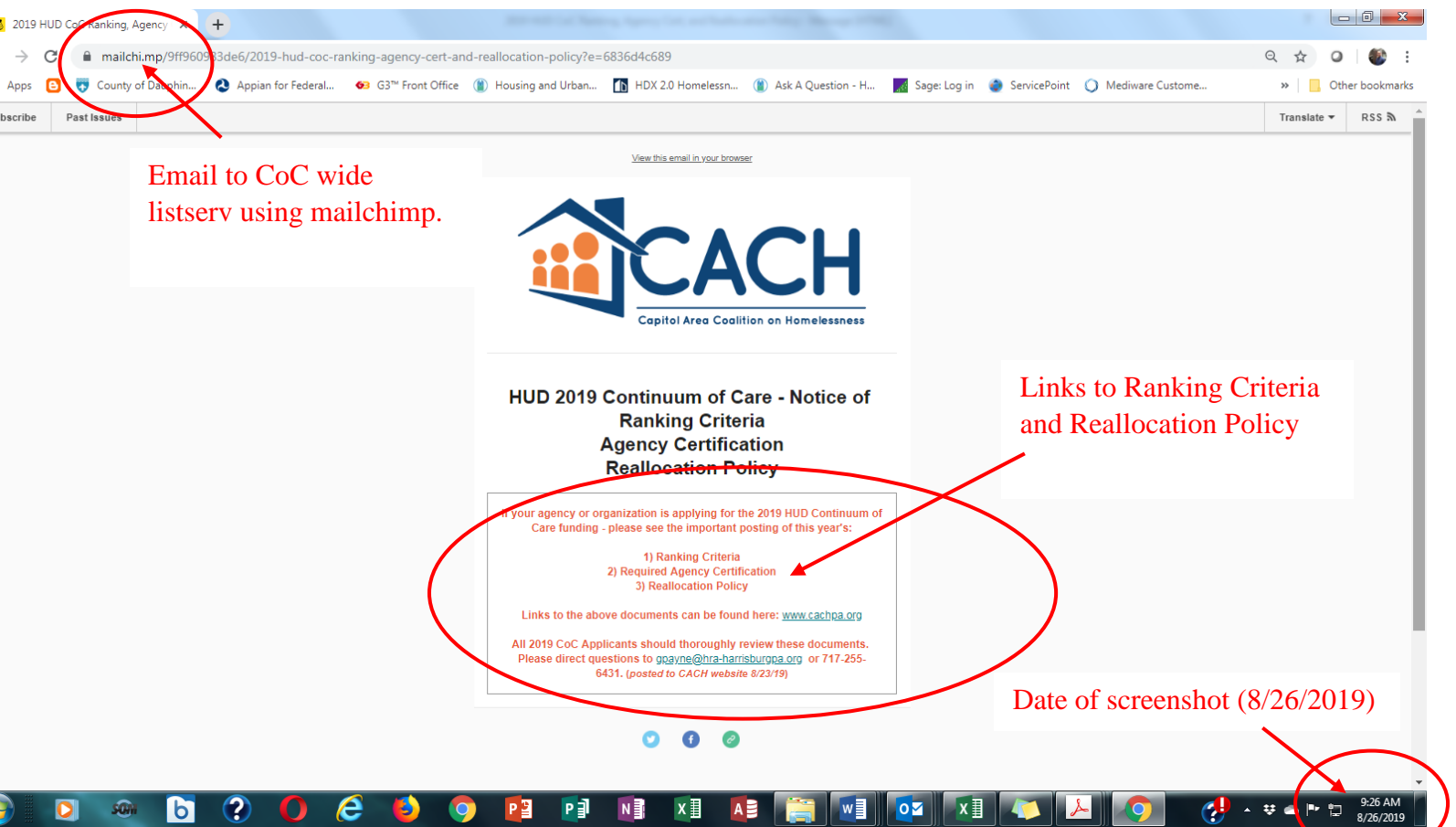
Ranking Criteria Notice

Submission Requirement

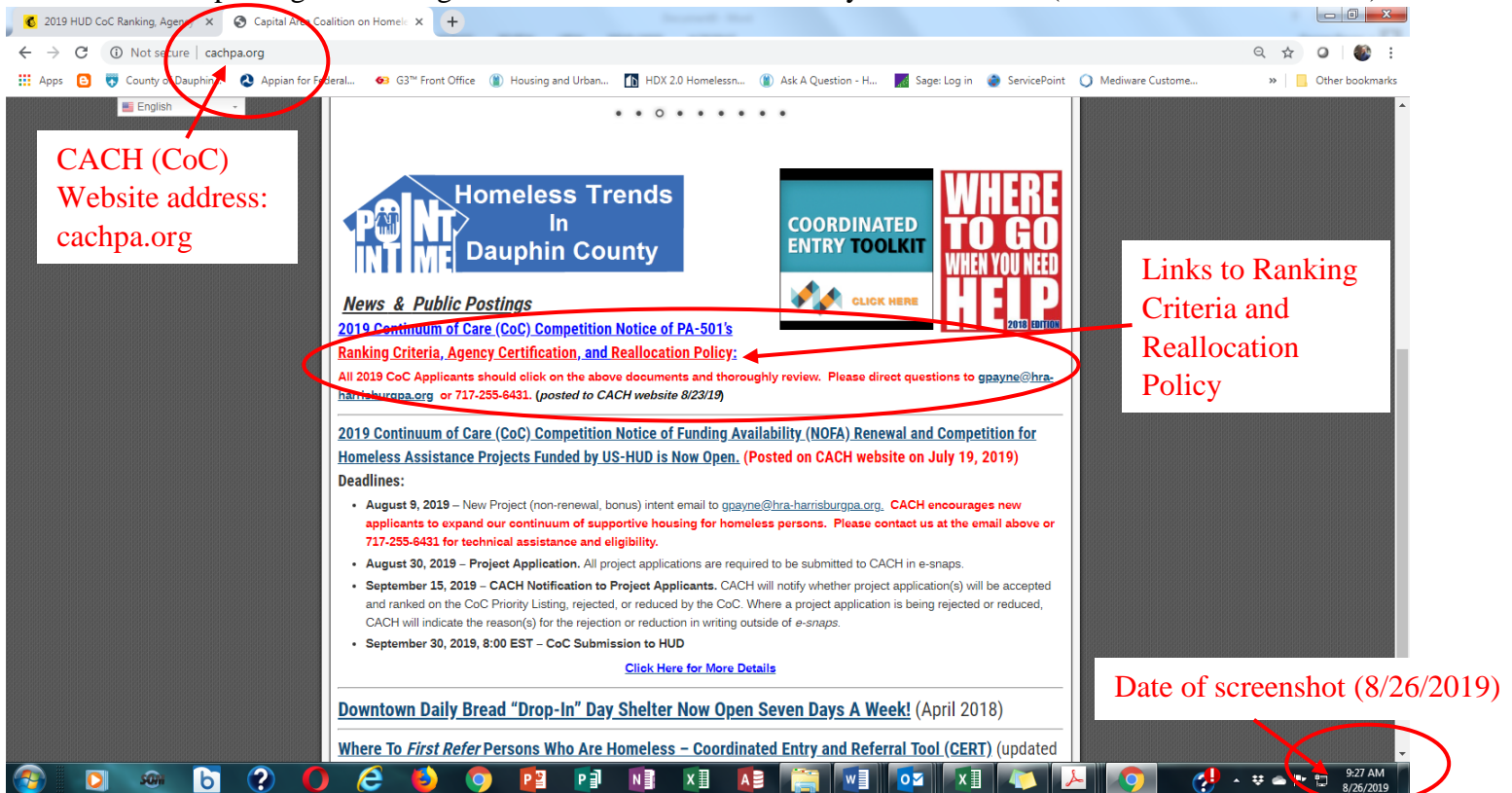
Reallocation Policy Notice

**RANKING CRITERIA AND REALLOCATION POLICY –  
PRE SUBMISSION RELEASE  
ON 08/23/2019**

Email to Continuum of Care listserv using mailchimp on 8/23/2019 before applicant submission deadline to COC of 8/30/2019. (Screenshot taken on 8/26/2019)



Web posting of Ranking Criteria and Reallocation Policy on 8/23/2019. (Screenshot on 8/26/2019)



## PROJECT RANKING CRITERIA -2019

Ranking is based on the following criteria with scoring method outlined in the Ranking Tool Table.

### Section 1 Threshold:

The factors listed in the ranking tool involve minimum standards for CoC participation, blueprint requirement, Coordinated Entry, and consistency with municipal plans.

### Section 2: Housing Project Types: Points are given to the type of project being funded.

- Permanent housing is given top points.
- HMIS is given top points because the CoC requires HMIS.
- CES is also given top points.

Weighting is based on HUD priorities of PSH and on local needs for renewal of existing indefinite PH beds above newly proposed PH beds of the same nature.

### Section 3: HUD and Local Coordinated Entry Population Priorities:

Points are given to percentage of units dedicated or targeted for priority populations: Chronic Homeless, families with children, Transitional Age Youth, Veterans, special disabled population, and VAWA victims. This is based on HUD priorities and CoC data driven priorities from point in time, longitudinal system analysis and Coordinated Entry trends.

Score is derived from each Project Submission Question 5 and Housing Inventory Chart.

### Section 4. Agency Capacity: Ability, solvency of agencies to execute new or renewal projects.

### Section 5: Current Grant Status:

Compliance of existing grant and funding drawdown. New projects are given full points.

### Section 6: Project Cost Effectiveness:

Lowest cost per unit for each type of housing receives the top score and is the base from which other same housing type projects are given relative score. The source is average number of units based on utilization for each project over the past 3 years taken from HMIS.

### Section 7: Number of Beds 1 point for every 5 beds in a program.

### Section 8: New Applicant Readiness:

New agency's experience, capacity, and if application is a duplication of an existing program.

### Section 9: Housing First: Adheres to Housing First principles indicated in Project Submission 3b.

### Section 10: Vulnerability and Needs: Scores projects based serving those with vulnerability:

- low or no Income;
- not screening out current or past substance use;
- serving or not screening out criminal record;
- willing to serve those having been or currently a victim of DV/VAWA;
- serving those with significant Health/Behavioral challenges;
- serving those with a high utilization of crisis or ES (i.e. CH);
- serving youth under 25/ aging out of foster care/ LGBTQ+;
- and serving those coming from streets or unsheltered situations.

### Section 11: Renewal Project Performance:

Performance in permanent housing placement, income, mainstream benefits, utilization, APR.

## PROJECT RANKING CRITERIA -2019

RANKING TOOL TABLE AND SCORING METHOD:

PROJECT
THRESHOLDS
Attend 75% of CACH General Membership or CACH Committee meetings
Consistent with BluePrint
Consistent with Consolidated Plan
Consistent with Comp Plan and Zoning
Consistent with Human Services Plans
Participate in Coordinated Entry
PROJECT TYPE PRIORITIES
PH (includes RRH and Joint TH-TRRH) (50 pts)
HMIS/Coordinated Entry (50 pts)
SH (40 pts)
HUD AND LOCAL COORDINATED ENTRY POPULATION PRIORITIES (Range of 4- 10 points of 30 pts) (HMIS/CE gets average of points) Source: HIC and Project Submission Q. 5.
Dedicated Beds to CH (5 pts x % of beds)
Dedicated Beds to Families with Children (5 pts x % of beds)
Dedicated Beds to Veterans (5 pts x % of beds)
Dedicated Beds to Unacc Youth under 25 (5 pts x % of beds)
Dedicated to MH/ID population or D&A (5 pts x % beds)
Dedicated Beds to VAWA victims (5 pts x % of beds)
AGENCY EXPERIENCE AND CAPACITY (Total possible points 9)
Board Members' Experience (0.5 pts)
Executive Leadership Experience (2 pts)
Program Manager Experience (0.5 pts)
Agency Resume (2 pts)
Agency Financial Statement (2 pts)
Program Operating successfully/sufficient staff (ave. for new projects) (2pts)
CURRENT GRANT STATUS (Total possible points 5 ) New projects and HMIS receive average of scores
Existing grants executed (1 pts)
Existing grants implemented and drawing funds on time (1 pts)
Participant eligibility adhered (1 pt)
Funds Recaptured by HUD (-2 pts)
No HUD findings in last 3 years (2 pts)
PROJECT COST EFFECTIVENESS (Total possible points 8) Highest pts to project with lowest cost per bed (base). Other project pts based on % variance from that base.
NUMBER OF BEDS (1 point for every 5 beds) (HMIS gets average of scores) Source: Project Submission Q.4
NEW PROJECT APPLICATION (Not re-allocation): Readiness and Non-duplication

**PROJECT RANKING CRITERIA -2019**

<b>(Total possible points: 5)</b>
<b>HOUSING FIRST (Total Possible Points 5) (HMIS/CE gets fullscore)</b> <b>Source: Project Submission Q.3b</b>
<b>VULNERABILITY AND POSSIBLE NEEDS (Total possible points: 20)</b> <b>HMIS has average Source: Project Submission Q3b, 5b. Coordinated Entry Target Population Needs.</b>
Serving Low or no Income (2 pts)
Not screening out current or past substance use (2 pts)
Serving or not screening out Criminal Record (2 pts)
Willing to serve those having been or currently a victim of DV/VAWA (2pts)
Serving those with significant Health/Behavioral challenges (2 pts)
Serving those with a high utilization of crisis or ES (ie CH) (3 pts)
Serving youth under 25 / aging out of foster care/ LGBTQ+ (3 pts)
Serving those coming from streets or unsheltered situations (5 pts)
<b>RENEWAL PROJECTS: APR Housing Performance (Total possible points 25)</b> <b>HMIS given average of total. Source: APR</b>
% PH destination at exit or no-one left PH (% x 10 pts)
% Increase ("or maintain" for PH projects) income (% x 10 pts)
Utilization rate above 80% (5 pts)
<b>SCORE</b>

CITY OF HARRISBURG/COUNTY OF DAUPHIN CONTINUUM OF CARE  
- PA 501

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Reallocation Policy




# UPDATE LOG

Created: August 8, 2019

Reviewed and Reapproved:

## COC APPROVAL SIGNATURE

 chair  
\_\_\_\_\_  
CoC Chair or Vice Chair

8/20/19  
\_\_\_\_\_  
Date

# I. POLICY STATEMENT

Under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH), the Department of Housing and Urban Development's (HUD) reallocation process allows Continuums of Care (CoC) to fund new projects by transferring all or part of funds from any existing CoC grant to create a new project.

The City of Harrisburg/County of Dauphin Continuum of Care will annually review the option of reallocation of HUD's CoC funding resources. The reallocation process will be communicated throughout the full geographical area of the CoC via email distribution list and CoC Lead Agency website posting, and will encourage both new and existing providers to apply for new projects through reallocation.

Reallocation shall have the intent to achieve one or more of the following objectives:

1. To meet the housing needs for persons as identified in the Coordinated Entry process and HMIS data.
2. To make homelessness in City of Harrisburg/County of Dauphin CoC rare, non-reoccurring, and of short duration.
3. To enhance CoC system performance by providing high quality, effective housing projects.
4. To align funded programming to be consistent with the HEARTH Act and HUD guidance and HUD policy priorities.
5. To contribute to the HUD competitive consolidated application process.
6. To strengthen collaboration within the homeless services system.

Reallocation may be voluntarily initiated by a funded agency, or initiated by the CoC Review & Ranking Committee, composed of non CoC funded agency board members including the City, County, and local foundation. Decisions related to Continuum-initiated reallocations will be made in accordance with the CoC interim rule, which holds each CoC responsible for the performance, fiduciary accountability and strategic value of each CoC program project included in its annual Collaborative Application. The reallocation process will be transparent, equitable, and data-driven with an emphasis on local needs. Reallocation amounts are to be sufficient as to fund effective programming.

The CoC may use funds taken in whole or in part from existing projects to create new projects. HUD determines which types of new projects can be reallocated to and this is described annually in the NOFA for CoC Funding.

## II. COMPETITIVE REALLOCATION

The CoC Review & Ranking Committee reserves the right to reallocate renewal funding and make it available for new projects through a competitive process to maximize services, effectively compete, and/or to address underperforming projects. The CoC may choose reallocation from any CoC project to meet its responsibility to ensure the CoC Consolidated Application best aligns with HUD priorities and contributes to a competitive application, to collaboratively secure funding to meet community needs. Decisions will be made during the process of preparing an application for funds. All reallocation decisions must be approved by the CoC Ranking Committee through simple majority vote.

Once it has been determined that reallocation of funding is in the best interest of the CoC, a representative or representatives of the CoC will communicate with the agency whose project is being reallocated to discuss how the reallocation will occur and the timing of any project funding reallocation.

It is the CoC's responsibility to strategically determine how to best use the resources available to end homelessness within the community, and the CoC may reallocate funds from projects which are seen as underperforming. Underperforming projects are defined as those which are found during the annual performance review process, or otherwise known to not meet the following CoC funding objectives:

- Project Capacity: Underperforming projects may include those which fail to make effective use of project capacity. This may be seen through unspent funds, untimely expenditures, or other issues which significantly impact project operations and performance.
- Financial Management: Underperforming projects may include agencies or projects with audit findings for which a response is overdue or unsatisfactory, have outstanding funds, show a misuse of funds, or untimely drawdown of funds.
- Performance Outcomes: Underperforming projects may show poor data quality within HMIS, unmet performance outcomes within their most recent APR, or rank low in the Project Review/Ranking.
- Lack of Compliance with Local & Federal Project Review & Certification Standards: Underperforming projects may include those with a history of serving ineligible persons, expending funds on ineligible costs, lack compliance with Housing First standards, or fail to fully cooperate in the coordinated entry process.
- Local Need: Project may be slated for reallocation when a local need is better met through another project.



- Loss of External Supporting Program Funds: Projects which are unable to fully meet CoC objectives due to loss of ancillary service or support funding and results in unmet performance outcomes or unspent funds may be slated for reallocation.

### III. VOLUNTARY REALLOCATION PROCESS

CoC grantees are able to self-nominate to voluntarily reallocate CoC renewal funds to create a new project.

A grantee seeking the ability to reallocate funding through the Voluntary Reallocation Process must do so in accordance with the timeline set by the CoC Lead Agency in that year's application process and (if desired) complete a new project application by the deadline set by the CoC Lead Agency in order to be eligible and considered for a new project.

- The CoC Review and Ranking Committee will review the application and make a determination regarding the acceptance and ranking of the proposed project, and whether or not it will be included in City of Harrisburg/County of Dauphin CoC's funding application to HUD.
- If the proposed new project is not accepted by the CoC Review & Ranking Committee, the committee may choose to allow the renewal project to remain in place, or release the funds to the community in a competitive process.
- If a grantee reallocates funding through the Voluntary Reallocation Process, but does not elect to apply for a new project, the reallocated funds are eligible to be applied for by any organization interested in working in City of Harrisburg/County of Dauphin CoC. This information will be shared through the CoC's distribution list, as well as the CoC Lead Agency's website, and must still conform to the deadlines set for the application process.

To provide an incentive to all funded providers to monitor and improve their project performance, and to contribute to system performance, the CoC will give strong preference to agencies to administer proposed new projects for which they are voluntarily reallocating their funding. This will take place during the NOFA application process if the agency history of capacity and performance is acceptable.

## IV. RECUSAL

- The CoC Lead Agency will not participate in any discussion or deliberation about reallocation that may impact their CoC funding.

**3A.5c – WRITTEN AGREEMENT  
WITH  
LOCAL EDUCATION OR TRAINING AGENCY**

MOU – Tri County OIC

**MEMORANDUM OF UNDERSTANDING**

**Between**

**CAPITAL AREA COALITION ON HOMELESSNESS (CACH)**

**And**

**TRI-COUNTY OIC**

Capital Area Coalition on Homelessness (CACH) is the Collaborative Agency for the Continuum of Care PA501 of the County of Dauphin and the City of Harrisburg, Pennsylvania. The mission of CACH is to educate and mobilize the community and coordinate services to prevent and reduce homelessness in the Capital region. The vision of CACH is that every family and individual in the Capital area has access to safe, affordable housing and the skills and resources necessary to maintain life in that housing

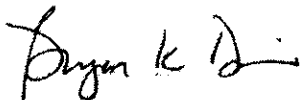
Tri-County OIC (OIC) is a community-based, non-Profit adult education and workforce development organization and is affiliated with OICA (Opportunities Industrialization Centers of America). OIC provides employment potential through academic remediation and vocational skills training to many who previously had been discouraged because they were considered untrainable and unemployable. OIC is Pennsylvania Department of Education's designated WOLA Title II Local Education Agency providing basic literacy skills, training, vocational skills training, job development, counseling, and placement services to hundreds of students each year in Dauphin County.

CACH has a Blueprint to End Homelessness goal for households experiencing homelessness to attain education and employment goals that will help sustain housing and meet basic needs.

Whereas, CACH and OIC agree that homelessness in the County of Dauphin and the City of Harrisburg, Pennsylvania should altogether cease.

Whereas, CACH and OIC agree that households experiencing homelessness in the County of Dauphin and the City of Harrisburg, Pennsylvania obtain their employment training goals.

This Memorandum of Understanding establishes that CACH and OIC will collaborate on policies, services, and activities that prioritize education and employment training for households experiencing homelessness in the City of Harrisburg and Dauphin County.



Signature

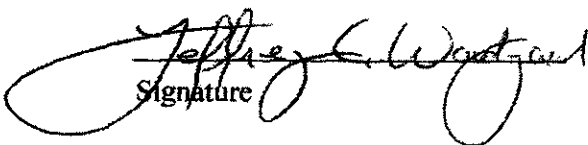
9/11/2019

Date

Bryan K. Davis - Vice Chair

Title

Capital Area Coalition on Homelessness



Signature

September 11, 2019

Date

Executive Director

Title

Tri-County OIC

**3A.5c – WRITTEN AGREEMENT  
WITH  
LOCAL WORKFORCE DEVELOPMENT BOARD**

MOU – PA CAREERLINK



**MEMORANDUM OF UNDERSTANDING**

**Between**

**CAPITAL AREA COALITION ON HOMELESSNESS (CACH)**

**And**

**CAPITAL REGION PA CAREERLINK**

Capital Area Coalition on Homelessness (CACH) is the Collaborative Agency for the Continuum of Care PA501 of the County of Dauphin and the City of Harrisburg, Pennsylvania. The mission of CACH is to educate and mobilize the community and coordinate services to prevent and reduce homelessness in the Capital region. The vision of CACH is that every family and individual in the Capital area has access to safe, affordable housing and the skills and resources necessary to maintain life in that housing.

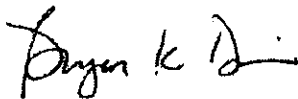
The Capital Region PA Careerlink (CareerLink) is the regional center for South Central PA Works (SCPA Works) Workforce development board. Under the Workforce Innovation and Opportunity Act Careerlink provides employment and training programs that empower job seekers to obtain new skills and career opportunities, and allow businesses to build talent pipelines to help meet workforce demands. This includes soft skills development, job search, on the job training and internships, and certain employment training opportunities.

CACH has a Blueprint to End Homelessness goal for households experiencing homelessness to attain employment as able, in order to obtain and sustain housing and meet basic needs.

Whereas, CACH and CareerLink agree that homelessness in the County of Dauphin and the City of Harrisburg, Pennsylvania should altogether cease.

Whereas, CACH and CareerLink agree that households experiencing homelessness in the County of Dauphin and the City of Harrisburg, Pennsylvania obtain their employment and training goals for self-sufficiency.

This Memorandum of Understanding establishes that CACH and CareerLink will collaborate on policies, services, and activities that prioritize employment and training for households experiencing homelessness in the City of Harrisburg and Dauphin County.



Signature

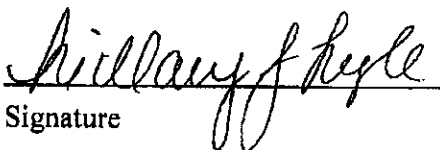
9/17/2019

Date

Vice Chair

Title

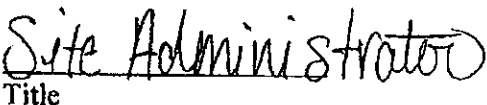
Capital Area Coalition on Homelessness



Signature

9/17/19

Date



Title

Capital Region PA CareerLink

### **3-B3 – SUMMARY OF RACIAL DISPARITY ASSESSMENT**

# CoC Racial Equity Analysis Tool

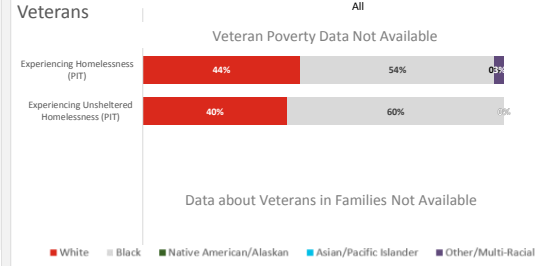
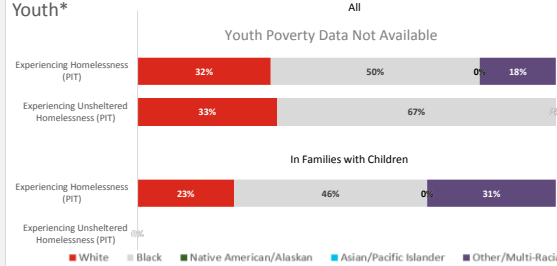
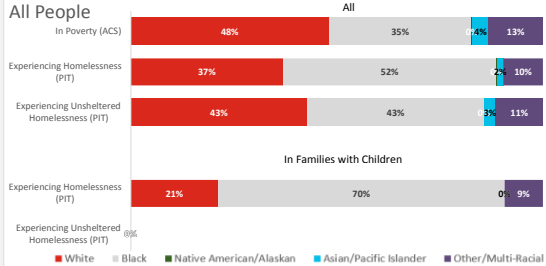
Homelessness and poverty counts at the CoC and State level

Select your CoC

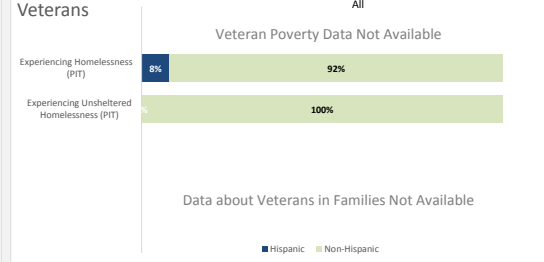
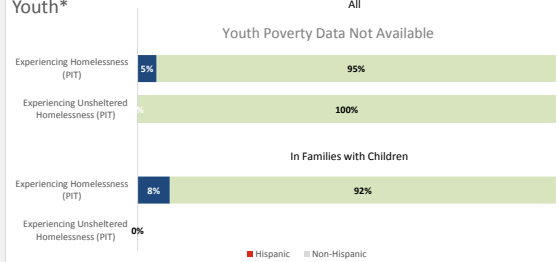
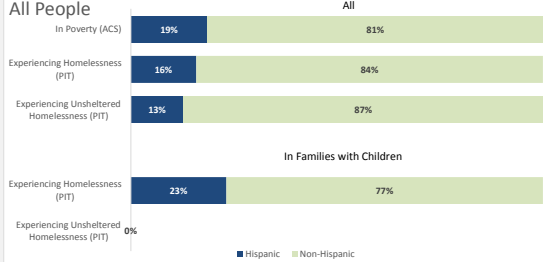
PA-501

Harrisburg/Dauphin County CoC

## Distribution of Race



## Distribution of Ethnicity



\*Youth experiencing homelessness is limited to unaccompanied and parenting youth persons under 25.

## CoC Data

Race and Ethnicity	All (ACS) <sup>1</sup>				In Poverty (ACS) <sup>1</sup>				Experiencing Homelessness (PIT) <sup>2</sup>				Experiencing Sheltered Homelessness (PIT) <sup>2</sup>				Experiencing Unsheltered Homelessness (PIT) <sup>2</sup>			
	All		In Families with Children		All		In Families with Children		All		In Families with Children		All		In Families with Children		All		In Families with Children	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
<b>All People</b>	<b>271,094</b>		<b>215,014</b>		<b>36,269</b>		<b>24,159</b>		<b>460</b>		<b>151</b>		<b>390</b>		<b>151</b>		<b>70</b>		<b>0</b>	
<b>Race</b>																				
White	195,450	72%	158,067	74%	17,430	48%	11,610	48%	170	37%	32	21%	140	36%	32	21%	30	43%	0	0%
Black	48,800	18%	36,762	17%	12,563	35%	8,368	35%	238	52%	105	70%	208	53%	105	70%	30	43%	0	0%
Native	565	0%	335	0%	71	0%	0	0%	1	0%	0	0%	1	0%	0	0%	0	0%	0	0%
Asian/Pacific Islander	9,643	4%	8,601	4%	1,428	4%	951	4%	7	2%	0	0%	5	1%	0	0%	2	3%	0	0%
Other/Multi-Racial	16,636	6%	11,249	5%	4,777	13%	3,229	13%	44	10%	14	9%	36	9%	14	9%	8	11%	0	0%
<b>Ethnicity</b>																				
Hispanic	21,597	8%	16,905	8%	6,771	19%	4,510	19%	73	16%	35	23%	64	16%	35	23%	9	13%	0	0%
Non-Hispanic	249,497	92%	198,109	92%	29,498	81%	19,649	81%	387	84%	116	77%	326	84%	116	77%	61	87%	0	0%
<b>Youth &lt;25</b>	<b>84,194</b>		<b>NOT AVAILABLE</b>						<b>22</b>		<b>13</b>		<b>19</b>		<b>13</b>		<b>3</b>		<b>0</b>	
<b>Race</b>																				
White	51,214	61%	--	--	--	--	--	--	7	32%	3	23%	6	32%	3	23%	1	33%	0	0%
Black	19,703	23%	--	--	--	--	--	--	11	50%	6	46%	9	47%	6	46%	2	67%	0	0%
Native	0	0%	--	--	--	--	--	--	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Asian/Pacific Islander	3,300	4%	--	--	--	--	--	--	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Other/Multi-Racial	9,977	12%	--	--	--	--	--	--	4	18%	4	31%	4	21%	4	31%	0	0%	0	0%
<b>Ethnicity</b>																				
Hispanic	10,851	13%	--	--	--	--	--	--	1	5%	1	8%	1	5%	1	8%	0	0%	0	0%
Non-Hispanic	73,343	87%	--	--	--	--	--	--	21	95%	12	92%	18	95%	12	92%	3	100%	0	0%
<b>Veterans</b>	<b>0</b>		<b>NOT AVAILABLE</b>						<b>39</b>		<b>NOT AVAILABLE</b>		<b>29</b>		<b>NOT AVAILABLE</b>		<b>10</b>	<b>100%</b>	<b>NOT AVAILABLE</b>	
<b>Race</b>																				
White	0	0%	--	--	--	--	--	--	17	44%	--	--	13	45%	--	--	4	40%	--	--
Black	0	0%	--	--	--	--	--	--	21	54%	--	--	15	52%	--	--	6	60%	--	--
Native	0	0%	--	--	--	--	--	--	0	0%	--	--	0	0%	--	--	0	0%	--	--
Asian/Pacific Islander	0	0%	--	--	--	--	--	--	0	0%	--	--	0	0%	--	--	0	0%	--	--
Other/Multi-Racial	0	0%	--	--	--	--	--	--	1	3%	--	--	1	3%	--	--	0	0%	--	--

## State Data

Race and Ethnicity	All (ACS) <sup>1</sup>				In Poverty (ACS) <sup>1</sup>				Experiencing Homelessness (PIT) <sup>2</sup>			
	All		In Families with Children		All		In Families with Children		All		In Families with Children	
	#	%	#	%	#	%	#	%	#	%	#	%
<b>All People</b>	<b>12,749,417</b>		<b>10,163,931</b>		<b>1,666,569</b>		<b>1,134,302</b>		<b>14,138</b>		<b>5,867</b>	
<b>Race</b>												
White	10,400,000	82%	8,300,579	82%	1,062,555	64%	670,252	59%	5,864	41%	1,817	31%
Black	1,403,143	11%	1,062,398	10%	381,842	23%	285,078	25%	7,450	53%	3,657	62%
Native	23,641	0%	18,690	0%	6,666	0%	5,145	0%	47	0%	10	0%
Asian/Pacific Islander	392,595	3%	329,780	3%	60,893	4%	41,399	4%	116	1%	28	0%
Other/Multi-Racial	530,038	4%	452,484	4%	154,613	9%	132,428	12%	661	5%	355	6%
<b>Ethnicity</b>												
Hispanic	815,538	6%	691,194	7%	251,215	15%	213,732	19%	1,442	10%	741	13%
Non-Hispanic	11,933,879	94%	9,472,737	93%	1,415,354	85%	920,570	81%	12,696	90%	5,126	87%
<b>Youth &lt;25</b>	<b>3,965,447</b>		<b>NOT AVAILABLE</b>		<b>769,958</b>		<b>NOT AVAILABLE</b>		<b>1,222</b>		<b>466</b>	
<b>Race</b>												
White	2,982,802	75%	--	--	450,402	58%	--	--	445	36%	107	23%
Black	545,567	14%	--	--	192,433	25%	--	--	711	58%	331	71%
Native	8,124	0%	--	--	2,625	0%	--	--	2	0%	0	0%
Asian/Pacific Islander	134,547	3%	--	--	27,162	4%	--	--	10	1%	2	0%
Other/Multi-Racial	294,407	7%	--	--	97,336	13%	--	--	54	4%	26	6%
<b>Ethnicity</b>												
Hispanic	395,254	10%	--	--	146,909	19%	--	--	140	11%	60	13%
Non-Hispanic	3,570,193	90%	--	--	623,049	81%	--	--	1,082	89%	406	87%
<b>Veterans</b>	<b>870,770</b>		<b>NOT AVAILABLE</b>						<b>963</b>		<b>NOT AVAILABLE</b>	
<b>Race</b>												
White	781,663	90%	--	--	--	--	--	--	500	52%	--	--
Black	71,623	8%	--	--	--	--	--	--	421	44%	--	--
Native	1,829	0%	--	--	--	--	--	--	8	1%	--	--
Asian/Pacific Islander	3,992	0%	--	--	--	--	--	--	6	1%	--	--
Other/Multi-Racial	11,663	1%	--	--	--	--	--	--	28	3%	--	--

Ethnicity													
Hispanic	0	0%	--	--	--	--	3	8%	--	--	3	10%	--
Non-Hispanic	0	0%	--	--	--	--	36	92%	--	--	26	90%	10

Sources:  
<sup>1</sup> American Community Survey (ACS) 2011-2015 5-yr estimates; Veteran CoC data comes from the ACS 2015 1-yr estimates; Total youth in the American Community Survey is a rollup of race estimates of all persons under 25.  
<sup>2</sup> Point-In-Time (PIT) 2017 data  
**Note:** Race estimates of individuals in families with children are based on the race of the householder.

Ethnicity											
Hispanic	18,131	2%	--	--	--	--	--	41	4%	--	--
Non-Hispanic	852,639	98%	--	--	--	--	--	922	96%	--	--